

**Appendix to Resolution No. 347/2020 of the PUM Senate  
of December 2, 2020**

**STATUTE  
OF THE POZNAN  
UNIVERSITY OF MEDICAL SCIENCES**

**Consolidated text**

incorporating amendments adopted: by Resolution No. 65/2020 of April 14, 2020, by Resolution No. 73/2020 of April 29, 2020, by Resolution No. 109/2020 of June 3, 2020, by Resolution No. 322/2020 of October 21, 2020, and by Resolution No. 347/2020 of December 2, 2020.

## Table of contents

	pp.
I. GENERAL PROVISIONS	3
II. ACADEMIC HONORARY DEGREE AND HONORS	6
III. UNIVERSITY BODIES	9
IV. LEADERSHIP FUNCTIONS	23
V. ORGANIZATIONAL UNITS OF THE UNIVERSITY	25
VI. BUSINESS ACTIVITY	37
VII. THE UNIVERSITY'S CLINICAL FACILITIES	37
VIII. RULES AND PROCEDURES FOR ELECTIONS OF REPRESENTATIVES OF COMMUNITY GROUPS IN THE UNIVERSITY TO THE SENATE AND ELECTORAL COLLEGE AS WELL AS TO FACULTY COUNCILS	41
IX. MEETINGS AND RESOLUTIONS OF COLLEGIAL BODIES	44
X. UNIVERSITY EMPLOYEES	45
XI. HIGHER EDUCATION	57
XII. DOCTORAL EDUCATION	60
XIII. OTHER FORMS OF EDUCATION	62
XIV. STUDENTS AND DOCTORAL STUDENTS SELF-GOVERNMENT	62
XV. ASSOCIATIONS OF STUDENTS AND DOCTORAL STUDENTS	63
XVI. DISCIPLINARY RESPONSIBILITY OF STUDENTS AND DOCTORAL STUDENTS	64
XVII. ADMINISTRATION AND FINANCIAL MANAGEMENT OF THE UNIVERSITY	65
XVIII. ASSEMBLIES	68
XIX. TRANSITIONAL PROVISIONS	69

### Appendices:

- Appendix No. 1 Model emblem and logo of the University
- Appendix No. 2 Photograph of the University banner
- Appendix No. 3 The University's clinical facilities

## I. GENERAL PROVISIONS

### § 1

1. The University operates on the basis of the Law on Higher Education and Science of 20 July 2018 (Journal of Laws 2018, 1668, as amended), hereinafter referred to as the "Law", as well as other laws and regulations concerning higher education institutions, this Statute and regulations established by the competent bodies of the University.
2. The University is a public higher education institution, it has a legal personality and its seat is the city of Poznan.
3. Supervision of the University is exercised by the minister responsible for health matters.
4. In this Statute, the University is also referred to as the "Educational Institution".
5. Whenever this Statute refers to
  - 1) minister, it shall mean the minister responsible for health;
  - 2) professor, it shall mean a full professor, professor and university professor;
  - 3) doctoral student, it shall mean a participant in a doctoral school or an individual who began a doctoral program prior to the 2019/2020 academic year.

### § 2

1. The University, implementing the principle of freedom of scientific research and teaching, participates in the work of comprehensive development of science and national culture, educates students, doctoral students and scientific staff, as well as persons interested in supplementing the acquired knowledge.
2. University employees, doctoral students and students constitute the University community.
3. The University is member of the Conference of rectors of Academic Schools in Poland and the Conference of rectors of Academic Medical Universities.

### § 3

1. The primary responsibilities of the University are:
  - 1) conducting scientific activities, providing research services, and transferring knowledge and technology to the economy;
  - 2) providing undergraduate education;
  - 3) providing postgraduate education or other forms of education;

- 4) conducting doctoral education;
  - 5) educating and promoting the University's workforce;
  - 6) creating conditions for people with disabilities to participate fully in:
    - a) the process of admission to the University for the purpose of receiving education,
    - b) education,
    - c) conducting scientific and didactic activities;
  - 7) educating students in the sense of responsibility for the Polish state, national tradition, strengthening democratic principles and respect for human rights;
  - 8) creating conditions for the development of students' physical culture;
  - 9) disseminating and multiplying the achievements of science and culture, including through collecting and making available library, information and archive collections; taking initiatives to popularize science;
  - 10) community and regional advocacy;
  - 11) participating in the provision of medical care in the scope and forms specified in medical activity regulations;
  - 12) ensuring the protection of the University's intellectual property and commercialization of that property.
2. It is the responsibility of all members of the University community to carry out the University's mission and care for its good name.
  3. The University, performing the tasks specified in section 1, cooperates with domestic and foreign scientific, medical and other institutions and participates in the creation of the international space of higher education.
  4. The University may operate dormitories and student cafeterias.
  5. The University may conduct economic activity, organizationally and financially separate from the activity consisting in the performance of tasks referred to in sections 1 - 3, within the scope and in the forms stipulated in the Statute, in particular by establishing capital companies.

#### § 4

1. The University may form a federation with a public academic university, a research institute, an institute of the Polish Academy of Sciences or an international institute.

2. The Federation is formed for the purpose of joint implementation of the tasks of the constituent entities, including:
  - 1) conducting scientific activities;
  - 2) doctoral education;
  - 3) awarding scientific degrees or degrees in the arts;
  - 4) commercialization of the results of scientific activities and know-how related to these results.
3. The creation of a federation requires approval of its statute by the senate.

## § 5

1. The University has a name, an emblem and a banner.
2. The University is named: „Uniwersytet Medyczny im. Karola Marcinkowskiego w Poznaniu”.
3. The official abbreviation of the University's name is: „UMP”.
4. The University uses the English translation of the name: "Poznan University of Medical Sciences", with the official abbreviation "PUMS", and Latin one: „Universitas Studiorum Medicorum Posnaniensis nomine Caroli Marcinkowski nuncupata”.
5. The emblem of the University is a Piast eagle holding a staff of Aesculapius and a cup of Hygeia placed in the encirclement with the inscription: „Uniwersytet Medyczny im. Karola Marcinkowskiego w Poznaniu”. The University also uses a logo that depicts a Piast eagle holding the inscription: „UMP”.
6. The University's banner features, on one side, the coat of arms of Poland from 1919-1927 on a red background with an inscription: "Uniwersytet Medyczny im. Karola Marcinkowskiego w Poznaniu 1919-2007", and on the other side, on a blue background, the coat of arms of Poznan, the emblem of the University, a composition consisting of Aesculapius' staff and Hygeia's cup, and an inscription: „Zdrowie Chorego Najwyższym Prawem”.
7. The design of the emblem and logo as well as photos of both sides of the banner are appended as Appendices 1 and 2 to the Statute.
8. The rules for the use of the banner, emblem and logo are adopted by the senate.

## § 6

The University is authorized to use the following seals:

- 1) round seal, with the image of an eagle established for the national emblem and with an inscription in the circle: „Uniwersytet Medyczny im. Karola Marcinkowskiego w Poznaniu”, supplemented by the seal number;
- 2) oblong, with the inscription: "Uniwersytet Medyczny im. Karola Marcinkowskiego w Poznaniu", supplemented by the name of the organizational unit, address and telephone/fax number and e-mail address, as appropriate;
- 3) oblong, with the inscription "Poznan University of Medical Sciences", supplemented, as appropriate, by the name of the organizational unit in English, address and telephone/fax number and e-mail address.

## **II. ACADEMIC HONORARY DEGREE AND HONORS**

### **§ 7**

1. The academic honorary degree conferred by the University is the honorary doctorate.
2. The honorary doctorate is conferred by the senate on persons of particular merit in scientific, cultural or social life, at the request of the faculty council or the college council.
3. The honorary doctorate may be conferred on a maximum of 3 persons per year. Among them, not more often than once every 5 years, may be a person for whom the University was or is the primary place of employment.
4. The initiative to confer an honorary doctorate may be put forward by a group of at least 5 persons holding the title of professor, professionally active in universities, the Polish Academy of Sciences or scientific institutes, including at least 3 professors of the University, representing the candidate's scientific specialty.
5. The application initiating the proceedings, together with the reasons, shall be submitted to the rector. In the case of nomination of a scholar, his contribution to Polish science, in particular to the University, should be indicated.
6. The rector shall forward the initiating motion to the Convention of Honorary Distinctions for their opinion.
7. A positive opinion from the Convention of Honorary Distinctions is the basis for forwarding the initiating motion to either the dean of the faculty or the chancellor of the college - the unit from which the majority of applicants come.

8. The faculty council or college council appoints 2 reviewers and a supervisor for the candidacy. Individuals who are part of the Convention of Honorary Distinctions may not serve as a reviewer.
9. The faculty or college council, after receiving 2 positive opinions from appointed reviewers and considering the candidacy, passes a resolution to apply to the senate for the conferment of the title. Adoption of a resolution to this effect requires a majority of at least 3/5 of the statutory membership of either the faculty council or the college council.
10. A motion by either the faculty council or the college council for the conferral of a degree shall be presented at a meeting of the senate by the appropriate dean or the chancellor of the college or the supervisor of the candidacy.
11. The senate adopts a resolution on conferring the title by a majority of at least 3/5 of its statutory membership.
12. The conferral ceremony is held according to academic ceremonies, during official university ceremonies.
13. The honoree receives a commemorative diploma.
14. The design of the diploma is determined by the rector.

## § 8

1. The "Karol Marcinkowski Medal" shall be awarded by the rector, after consultation with the senate, for outstanding moral and social attitude in long-term treatment and care of the sick and disabled, being an example of ethical conduct for other health care professionals.
2. The "Medal of Poznan University of Medical Sciences for merits for the University" shall be awarded by the rector, after consultation with the senate, to persons and institutions who have significantly contributed to the strengthening of the rank of the University in scientific, didactic or social fields, and have long-standing, fruitful collaborations with the University in these areas.
3. The "Władysław Biegański Prize for outstanding didactic and educational achievements at the Poznan University of Medical Sciences" shall be awarded by the rector upon consultation with the senate and the appropriate body of student self-government and the appropriate body of doctoral student self-government, at the request of the deans of faculties or on its own initiative.
4. The "Golden Academic Laurel of the Poznan University of Medical Sciences" honorary distinction shall be awarded for retiring and former employees of the University who have rendered outstanding service to the University, propagated the ethos of a scientist and distinguished themselves by impeccable ethical and moral standards, to be awarded by the rector after consultation with the senate.
5. The "Professor Antoni Tomasz Aleksander Jurasz Prize" shall be awarded by the rector,

after consultation with the senate, to academic teachers and other University employees as well as persons associated and cooperating with the University in recognition of merits for outstanding achievements in international cooperation and in promotion of attitudes and actions breaking cultural barriers in the academic community.

- 5a. The "PUMS Comet" award shall be granted by the rector, after consultation with the senate, to persons outside the University who have significantly contributed to its development or promotion.
6. The "Organized" award shall be granted by the rector to non-academic staff in recognition of merit for effective implementation of organizational changes, outstanding professional activity and special attitude in the performance of assigned duties.
7. The rules for granting the honors referred to in sections 1-6 are set forth in regulations established by the senate.

## § 9

1. A Convention of Honorary Distinctions is established.
2. The task of the Convention of Honorary Distinctions is to give its opinion on motions for conferring honorary titles and distinctions referred to in §7 and §8 sections 1, 2, 4, 5 and 5a.
3. The Convention of Honorary Distinctions consists of:
  - 1) the rector, as its chairperson;
  - 2) 2 vice-rectors designated by the rector;
  - 3) deans of faculties;
  - 4) college chancellors;
  - 5) 4 professors appointed by the rector, after consultation with the senate.
4. The opinions of the Convention shall be adopted by a simple majority of votes in the presence of at least half the statutory membership of the Convention. In the event of an equal number of votes, the vote of the chairperson shall prevail.
5. The mandates of the members of the Convention shall expire at the end of the term of office of the bodies of the University.

## § 10

1. Standing academic celebrations include:
  - 1) inauguration of the academic year, combined with the matriculation of newly admitted students;
  - 2) presentation of diplomas to graduates of the University;
  - 3) presentation of the doctoral degree;



- 4) presentation of the postdoctoral degree diploma;
  - 5) act of conferring an honorary doctorate;
  - 6) renewal of diploma 50 years after graduation.
2. The content and form of academic ceremonies refer to Polish academic traditions.

#### § 11

1. During academic ceremonies, academic staff members - members of the senate, deans and chancellors, and members of the management board shall appear in academic dress. Academic dress is also worn by those receiving a doctoral degree, postdoctoral degree, or honorary doctorate. During the inauguration of the academic year, all academic staff members holding an academic title or a postdoctoral degree shall appear in academic dress.
2. The rector wears the insignia of academic authority at university ceremonies.

#### § 12

1. The university surrounds with care national memorials located on its territory and others related to the memory of employees and students of the University.
2. The University senate may name organizational units, buildings, and auditoriums after persons of merit, and may decide on the placement of commemorative plaques and sculptures on University premises. The senate may also establish other forms of commemoration for persons of merit.

### III. UNIVERSITY BODIES

#### §13

The bodies of the University are:

- 1) university council;
- 2) senate;
- 3) rector;
- 4) college councils (medical sciences, pharmaceutical sciences, health sciences).

#### §14

1. The college council consists of:
  - 1) 6 persons appointed by the senate;
  - 2) the president of the university council of the student self-government.
2. Persons from outside the University community shall constitute at least 50% of the persons

referred to in section 1.1.

3. Candidates for council member may be proposed by a group of at least 7 members of the University senate, at the earliest 4 months before the end of the term.
4. The rector shall announce the list of candidates for the University council, together with information as to who made the application, at least one week prior to the day of the senate meeting at which the election is to be made.
5. The senate shall elect the members of the council, separately among those outside the University community and separately among those within the University community.

#### §15

1. The University council's responsibilities include:
  - 1) giving an opinion on the University's draft strategy;
  - 2) giving an opinion on the draft Statute;
  - 3) monitoring the financial management of the University, including:
    - a) giving an opinion on the material and financial plan,
    - b) approval of the report on the implementation of the material and financial plan,
    - c) approval of financial statements.
  - 4) monitoring the management of the University;
  - 5) identifying candidates for rector, after review by the senate;
  - 6) giving an opinion on the University's strategy report;
  - 7) selection of an audit firm to audit the University's annual financial statements;
  - 8) performing other tasks specified in the Statute;
  - 9) expressing its consent to the University's legal actions concerning the disposal of fixed assets in cases where the market value of these assets or the market value of the subject of the legal action exceeds the amount of PLN 2,000,000.
2. In the performance of its duties, the University council may request to inspect University records.
3. In performing their activities related to the tasks referred to in section 1, members of the University council shall be guided by the welfare of the University and shall act for its benefit.
4. The University council shall submit an annual report of its activities to the senate.
5. Administrative support for the University council is provided by the Rector's Office.

#### §16

1. Members of the University council may be persons who:
  - 1) have full legal capacity;
  - 2) enjoy full public rights;

- 3) have not been convicted of an intentional crime or an intentional fiscal offence;
  - 4) have not been disciplined;
  - 5) in the period from 22 July 1944 to 31 July 1990 did not work in the state security bodies within the meaning of Article 2 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from 1944-1990 and the content of such documents (Journal of Laws 2019.430), did not serve in those bodies or cooperate with those bodies;
  - 6) have higher education - for members of the university council referred to in §14 section 1 subsection 1;
  - 7) have not attained the age of 67 by the start date of the term.
2. Membership of the University council may not be combined with performance of a function in an authority of the University or another higher education institution, membership of the council of another higher education institution, or employment in public administration.
  3. Membership of the university council shall expire in the event of death, resignation from the membership, failure to submit the declaration referred to in Article 7 section 1 of the Act of 18 October 2006 on the Disclosure of Information on Documents of the State Security Authorities from 1944-1990 and the Content of Such Documents or failure to submit the information referred to in Article 7 section 3a of that Act, or failure to comply with the requirements laid down in section 1.
  4. The president of the senate shall declare the membership of the University council terminated.
  5. In the event of termination of membership in the University council, the senate shall immediately appoint a new member for the remainder of the term.

#### § 17

1. The term of office of the University council shall be 4 years and shall begin on January 1 of the year following the year in which the term of office of the senate began.
2. The same person may serve no more than 2 consecutive terms as member of the University council. The period referred to in §16 section 5 shall not be included in the number of such terms.

#### § 18

1. The president of the University council shall be a member from outside the University community, elected by the senate.
2. The university council shall adopt regulations specifying the procedure for its functioning.
3. The University council shall adopt resolutions at meetings with at least half of the statutory number of members present.

## § 19

1. The senate consists of 24 members, including:
  - 1) rector - as chairperson;
  - 2) professors - 12, including at least 2 from each discipline as indicated in §42 section 1 and at least 1 from each faculty;
  - 3) students - 4;
  - 4) doctoral student representative;
  - 5) academic staff members employed in positions other than those specified in subsections 2 - 5;
  - 6) non-academic staff -1.
2. Persons belonging to the groups referred to in section 1 shall elect members of the senate from among themselves. Any member of the University community from their group may nominate a candidate. Elections are by secret ballot.
3. The procedure for the election of student and doctoral student representatives to the senate and the duration of membership in the senate shall be laid down in the student self-government regulations and the doctoral student self-government regulations respectively.

## § 20

1. The senate's responsibilities include:
  - 1) adopting the Statute;
  - 2) adopting course regulations;
  - 3) adopting the strategy of the University and approving the report on its implementation;
  - 4) appointment and removal of members of the University council and election of the chairperson of the University council;
  - 5) giving opinion on candidates for rector;
  - 6) conducting assessments of the University's operations;
  - 7) making recommendations to the University council and the rector on the tasks they perform;
  - 8) deleted;
  - 9) conferring honorary doctorate degrees;
  - 10) determining the conditions, procedure, and date of commencement and completion of enrollment in degree programs and specialized education;
  - 11) establishing curricula for degree programs, post-graduate studies and specialist education;
  - 12) establishing curricula for doctoral schools;

- 13) determining the method of validating learning outcomes;
  - 14) identifying candidates for representative institutions of the higher education and science community;
  - 15) performing tasks related to:
    - a) assigning levels in the Polish Qualifications Framework to qualifications awarded after completion of postgraduate studies,
    - b) inclusion of qualifications awarded after completing postgraduate studies and other forms of education in the Integrated Qualifications System, in accordance with the Act of 22 December 2015 on the Integrated Qualifications System (i.e. Journal of Laws 2018.2153);
  - 16) issuing opinions on the appointment and dismissal of directors of institute, heads of department, establishment and clinic by the rector;
  - 17) passing resolutions on matters specified in the provisions of the Act on Medical Activity;
  - 18) establishing the University's physical and financial plan;
  - 19) approving the financial statements of clinical hospitals;
  - 20) adopting statutes and amendments to the statutes of clinical hospitals;
  - 21) expressing an opinion of the academic community of the University and passing resolutions on matters submitted by the rector or by at least 5 members of the senate;
  - 22) giving consent to the acceptance of a donation, inheritance or bequest exceeding the value of PLN 1,000,000;
  - 23) giving consent to join a special purpose vehicle, a capital company, a foundation, or to establish a foundation;
  - 24) establishing the regulations for the management of copyright, related rights and industrial property rights and the principles of commercialization;
  - 25) establishing regulations for the use of research infrastructure;
  - 26) establishing criteria for scholarly output for the doctoral and postdoctoral degrees;
  - 27) giving consent for the rector to conclude a framework cooperation agreement with a foreign university;
  - 28) performing other tasks specified in commonly binding regulations or in the Statute.
2. The establishment of a curriculum requires consultation with the university council of the student self-government. Should the 30-days' opinion period expire ineffectively, the consultation requirement shall be deemed met.

## § 21

1. The term of the senate is 4 years and begins on September 1.
2. The same person may serve no more than 2 consecutive terms as member of the senate.
3. A member of the senate may be a person who meets the requirements of §16 section 1 subsections 1-5 and 7.

## § 22

1. §16 section 3 shall apply mutatis mutandis to the termination of senate membership.
2. Termination of senate membership shall be declared by the president of the senate.
3. An academic staff member elected to the senate as a professor shall not lose his or her senate seat if he or she changes discipline or faculty.
4. An academic staff member elected to the senate as a representative of other academic staff shall lose his or her seat on the senate upon becoming a professor or being employed as a university professor.
5. Non-academic staff members, as well as students and doctoral students shall lose their seats in the senate on the date they lose their status as a non-academic staff member, student, or doctoral student, respectively.
6. In the cases indicated in section 4 and section 5 with respect to a non-academic staff member, the composition of the senate shall be supplemented if the term of office is more than six months short. The vacancy shall then be filled by the candidate who received the next highest number of votes in the election in the respective group and the requirement of receiving more than half of the valid votes cast shall not apply. If the vacancy cannot be filled in this manner, a by-election shall be held in accordance with the procedure provided for in §19 section 2 of the Statute.
7. In the cases indicated in section 5 with respect to students and doctoral students, the composition of the senate shall be supplemented if the term of office is more than six months short. The procedure for filling a vacancy in the representatives of students and doctoral students to the senate shall be laid down in the regulations of the student self-government and the regulations of the doctoral student self-government respectively.

## §23

1. The president of the senate is the rector.
2. The senate shall adopt resolutions at meetings with at least half of the statutory number of members present. In case of obstacles whose duration cannot be foreseen, e.g. state of emergency, state of epidemics or epidemic threat, it is allowed to conduct proceedings and to adopt resolutions without convening a meeting, by circulation or by means of electronic communication, according to the rules determined by the senate in a separate resolution. When passing resolutions without convening a meeting, the provisions of §75 section 5 (second and third sentence) of the Statute shall not apply, and a secret ballot shall be held only in the cases provided for in the Act.
3. Senate meetings shall be attended in an advisory capacity by:
  - 1) a representative of each trade union active at the University;
  - 2) president of the University council;
  - 3) vice-rectors;
  - 4) college chancellors;
  - 5) deans of faculties;
  - 6) directors who are members of the University's management board;
  - 7) spokesperson;
  - 8) previous rector of the University;
  - 9) president of the university council of the student self-government.
  - 10) director of the Center for Learning in English;
  - 11) Doctoral School director;
  - 12) persons invited by the rector.
4. Meetings of the senate may be attended, at the invitation of the rector, by the Director of the clinical hospital and the rector's proxy for the clinical hospital.
5. deleted.
6. deleted

## §24

1. The University senate shall appoint standing and ad hoc committees.

2. The senate shall determine the composition and duties of the committees and appoint the chairs. The provisions referred to in the first sentence shall not apply to the university's science council and the university's didactic council.
3. Standing senate committees are:
  - 1) university science council;
  - 2) university's didactic council;
  - 3) deleted;
  - 4) senate foreign relations committee;
  - 5) senate academic staff development committee;
  - 6) senate publications committee;
  - 7) senate academic staff evaluation committee.
4. The rules of the standing committees of the senate shall be set forth in the rules of procedure adopted by the senate, upon motion of the committee chairs.
5. The term of office of standing committees shall begin on the date of election of its members and end with the expiration of the term of the senate; standing committees shall serve until the date of election of members of a new committee by the senate of a new term.

## §25

1. The university's science council is established, comprising:
  - 1) the chairperson, who shall be the vice-rector responsible for science;
  - 2) college chancellors;
  - 3) 6 members elected by the senate including:
    - a) at the request of the chancellors - 3 college representatives, 1 from each college,
    - b) at the request of the vice-rector responsible for science - 3 members.
2. The function of the university's science council is to give opinions on all matters of science, including:
  - 1) providing opinions on the University's scientific development priorities;
  - 2) establishing draft criteria for scholarly output for the doctoral and postdoctoral degrees;
  - 3) development of a proposal for the distribution of research funds among colleges;
  - 4) development of rules for the distribution of research funds among the various units;



- 5) at the request of the rector - giving an opinion on the creation of a full-time research position.
3. The rules of procedure of the university's science council shall be determined by the senate based on the proposal of the vice-rector in charge of science.
4. The term of office of the university's science council shall begin on the date of the election of its members and shall end with the expiration of the term of office of the senate; the science council shall remain in office until the date of the election of the members of the new council.

## §26

1. A didactic council of the university shall be established, consisting of:
  - 1) chairperson, who shall be the vice-rector responsible for didactics;
  - 2) deans of faculties;
  - 3) 8 members elected by the senate, including:
    - a) at the request of the deans - 4 faculty representatives, 1 from each faculty,
    - b) at the request of the vice-rector responsible for didactics - 4 members;
  - 4) 4 student representatives and 1 doctoral student representative.
2. The didactic council of the University is a consultative body in the field of didactics and its tasks include giving opinions on all matters in the field of didactics, including giving opinions on:
  - 1) priorities for the University's didactic development;
  - 2) applications for the creation of new fields of study;
  - 3) forms of lectures and number of the participating students;
  - 4) parity of course forms across the individual fields;
  - 5) didactic programs;
  - 6) at the request of the rector, creation of a full-time didactic professor position;and also:
  - 7) overseeing the implementation and improvement of the university's educational quality assurance system;
  - 8) developing a proposal for the distribution of didactic funds among faculties;
  - 9) developing the principles for the distribution of didactic funds among the various units.
3. The rules of procedure of the university's didactic council shall be determined by the senate based on the proposal of the vice-rector in charge of didactics.

4. The term of office of the university's didactic council shall begin on the date of the election of its members and shall end with the expiration of the term of office of the senate; the didactic council shall remain in office until the date of the election of the members of the new council.

## §27

1. The rector may be a person who:
  - 1) has full legal capacity;
  - 2) enjoys full public rights;
  - 3) has not been convicted of an intentional crime or an intentional fiscal offence;
  - 4) has not been disciplined;
  - 5) in the period from 22 July 1944 to 31 July 1990 did not work in the state security bodies within the meaning of Article 2 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from 1944-1990 and the content of such documents (Journal of Laws 2019.430), did not serve in those bodies or cooperate with those bodies;
  - 6) holds at least a postdoctoral degree;
  - 7) has not attained the age of 67 by the start date of the term.
2. The University council, after review by the senate, shall identify a candidate for rector.
3. The University election committee shall announce, at least one week before the date of the election meeting, the list of candidates for rector, together with information on who submitted the application.
4. The rector of the University is elected by the electoral college in the presence of at least 2/3 of its statutory membership.
5. The rector shall be elected by an absolute majority of votes.
6. If in the first ballot none of the candidates receives the required majority of valid votes, a second ballot shall be held for those two candidates who received the highest number of votes in the first ballot (in the event of an equal number of votes cast in the first ballot for the first and subsequent candidates - in the second ballot the election shall be held from among these candidates; in the event of an equal number of votes cast in the first ballot for the second and subsequent candidate(s) - in the second ballot the election shall be held taking into account the first candidate and these candidates); in the absence of a decision in the second ballot (for two or more candidates), a new election shall be held from among the newly nominated candidates.

If a sole candidate does not receive the required majority of valid votes on the first ballot, a new election must be held from among the newly nominated candidates.
7. The results of the election of the rector shall be notified to the minister by the president of

the electoral college.

8. The provisions of §16 section 3 shall apply accordingly to the expiration of the mandate of the rector.
9. The expiration of the mandate of the rector shall be declared by the president of the electoral college.
10. If the mandate of the rector expires, a new rector for the remainder of the term at the University is elected by the electoral college.
11. During the period from the date of the determination of the expiration of the mandate until the date of the election of a new rector, the duties of the rector shall be performed by the first deputy rector.
12. A person elected to serve as rector shall be employed by the University as his/her primary place of employment, as defined in the Act, no later than the beginning of the term of office. No open competition requirement shall apply to the hiring of this individual.

## §28

1. The tasks of the rector include matters concerning the University, with the exception of matters reserved by the Act or the Statute to the competence of other bodies of the University.
2. The tasks of the rector include, in particular:
  - 1) representing the University;
  - 2) managing the University;
  - 3) preparing the draft Statute and the draft strategy of the University;
  - 4) reporting on the implementation of the University's strategy;
  - 5) performing activities in the field of labor law;
  - 6) appointing persons to serve in leadership positions at the University and removing them;
  - 7) carrying out personnel policies at the University;
  - 8) creating studies in a specific field, level and profile;
  - 9) creating doctoral schools;
  - 10) conducting the financial management of the University;

- 11) determining the criteria for periodic evaluation for particular groups of employees and types of positions, as well as the procedure and the entity performing the periodic evaluation;
  - 12) ensuring the enforcement of regulations applicable to the University;
  - 13) appointment of disciplinary ombudsmen.
3. The rector grants the University organizational regulations, which specify:
    - 1) the organizational structure of the University and the division of tasks within that structure;
    - 2) the organization and rules of operation of the University administration.
  4. Administrative decisions issued by the rector may be appealed for reconsideration.
  5. The rector shall be liable for his/her actions under the provisions of the respective law and separate regulations.

#### §29

1. The rector's term of office is 4 years and begins on September 1 of the year in which he or she is elected.
2. The same person may not serve more than 2 consecutive terms as rector of the University. The number of these terms does not include the term of office of the rector elected to the remainder of the term as a result of the expiration of the mandate of the previous rector, in the situation described in §27 section 10.
3. If the rector has not been elected before the date referred to in section 1, the oldest member of the senate who holds at least a doctoral degree shall perform the duties of the rector until the date of the election.

#### §30

1. The rector may be dismissed by the electoral college by a majority of at least 3/4 of votes in the presence of at least 2/3 of its statutory membership.
2. A motion for the dismissal of the rector may be proposed by either the senate by a majority of at least 1/2 of the statutory membership or by the university council.
3. If the rector is dismissed, the first deputy rector shall perform the duties of the rector until the date of election of a new rector.

#### §31

1. The rector may, in writing, authorize, by name, employees of the University to take specific legal actions or to make declarations of will within a specified scope.

2. The rector may appoint proxies, specifying the scope of their activities. Specifically, the rector shall establish proxies for clinical hospitals, the scope of which shall be defined by order of the rector.
3. The rector announces a competition for:
  - 1) function of the director of an institute, head of a department, clinic and establishment;
  - 2) the position of director of the clinical hospital;
  - 3) the position of academic staff member when it concerns the first employment relationship at the University, for an indefinite or definite period of time exceeding three months, at a rate exceeding half of the full-time employment;
  - 4) the position as a full professor or university professor.
4. The rector, with respect to clinical hospitals:
  - 1) establishes an employment relationship or enters into a civil law agreement with the director of the clinical hospital, in accordance with the principles set forth in the Act on Medical Activities;
  - 2) appoints and dismisses the social council of the clinical hospital and the rector's proxy for the clinical hospital; the rector may dismiss a member of the social council of the clinical hospital before the end of the term upon a justified motion of the senate, the chairperson of the social council or the representatives of the bodies designating their representatives to the social council;
  - 3) submits to the minister responsible for health relevant information on the inspection and supervision of clinical hospitals;
  - 4) consents to the Hospital Director entering into other employment;
  - 5) approves the temporary closure of a department of a clinical hospital or other organizational unit thereof.

### §32

1. The rector leads the University with the help of 4-6 vice-rectors and 3-5 directors; their number is determined for the duration of a given term of the University authorities by the rector-elect.
2. One of the vice-rectors is appointed to manage student affairs. Appointment of a person to serve in this capacity requires agreement with the student representatives in the electoral college. Failure of student representatives to take a position in the electoral college within 14 days shall be deemed to be consent.

3. The detailed scope of tasks and competences of vice-rectors and directors is determined by the rector, appointing one of the vice-rectors as the first deputy rector and one of the directors as the second deputy rector.
4. The vice-rectors are elected by the senate upon the proposal of the rector.
5. The rector appoints a management board of 8-10 people - vice-rectors and directors designated by the rector - which he chairs.

### § 33

The consultative and advisory bodies of the rector are:

- 1) management board;
- 2) rector's committees, which are appointed by the rector, defining their composition and tasks.

### §33a

1. The college council shall consist of academic staff members for whom the University is the place of primary employment, in a number not exceeding 50% of the members of the college referred to in §42. Academic achievement determines entry into the council. The rules for ranking academic achievement, separately for each discipline, shall be adopted by the senate upon the recommendation of the chancellor of the college.
2. The term of office for the college council is 2 years and begins on September 1. The ranking referred to in section 1 shall be prepared by the chancellor by May 31 of the final year of the council's term.
3. A member of the council may be a person who meets the requirements of §16 section 1 subsections 1-5 and 7.
4. The function of the college of science council is to:
  - 1) give opinions on all matters of science in the given discipline;
  - 2) conduct proceedings for the conferral of doctoral and postdoctoral degree, in accordance with the rules established by the Senate, and confer the doctoral and postdoctoral degrees;
  - 3) organize academic ceremonies listed in §10 section 1 subsections 3 and 5.
5. The college council is led by the chancellor with the assistance of 1-2 vice-rectors. The chancellor is appointed by the rector, with the approval of the senate, from among candidates from the group of professors comprising the council, proposed by the rector or 10 members of the college council. Deputy chancellors are appointed by the rector on the motion of the chancellor, after consultation with the senate.

6. The chancellor specifically:
  - 1) convenes meetings of the college council, presides over its deliberations, and ensures the implementation of its resolutions;
  - 2) ensures that the needs of employees are adequately met in the area of study;
  - 3) distributes funds allocated to colleges for tuition;
  - 4) applies to the rector for cooperation with other organizational, non-faculty and non-university units in scientific matters, according to the rules established by the college council;
  - 5) makes decisions within the scope of the rector's authority;
  - 6) shall take the actions provided for in the "Rules of Procedure for the Award of the Doctoral Degree at Poznan University of Medical Sciences" established by the senate.

#### §33b

1. The provision of §16 section 3 shall apply *mutatis mutandis* to the termination of membership in the college council.
2. Membership in the council shall terminate upon a change in the discipline declared in accordance with the provisions of §42 section 2 of the Statute.
3. Expiration of membership in the college council shall be declared by the chancellor of the college.
4. In the case described in section 2, the composition of the council shall be supplemented if the remaining term of office is more than six months short. The vacancy is then filled by the candidate who ranks next highest in academic achievement.

### IV. LEADERSHIP FUNCTIONS

#### §34

1. Leadership functions at the University include:
  - 1) vice-rector;
  - 2) dean and associate dean;
  - 3) chancellor and vice-chancellor;
  - 4) director;

- 5) director of institute or head of department, clinic and establishment;
  - 6) head of a university-wide unit;
  - 7) director of the doctoral school.
2. The leadership function at the University may be performed by persons who:
    - 1) have full legal capacity;
    - 2) enjoy full public rights;
    - 3) have not been convicted of an intentional crime or an intentional fiscal offence;
    - 4) have not been disciplined;
    - 5) in the period from 22 July 1944 to 31 July 1990 did not work in the state security bodies within the meaning of Article 2 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from 1944-1990 and the content of such documents (Journal of Laws 2019.430), did not serve in those bodies or cooperate with those bodies, and submitted a relevant declaration when applying for the leadership position.
  3. Appointment to the performance of a leadership function shall expire in the event of death, resignation from the function, failure to submit the declaration referred to in Article 7 section 1 of the Act of 18 October 2006 on the Disclosure of Information on Documents of the State Security Authorities from 1944-1990 and the Content of Such Documents or failure to submit the information referred to in Article 7 section 3a of that Act, or failure to comply with the requirements laid down in section 2.
  4. The terms of office for vice-rectors, deans, associate deans, chancellors and vice-chancellors begin and end with the term of office of the rector.
  5. The same person may serve as vice-rector (regardless of scope), dean (regardless of faculty), or chancellor (regardless of college) of the University for no more than 2 consecutive terms. The number of these terms does not include the period of service for the remainder of the term as a result of the expiration of the term of the previous vice-rector, dean or chancellor.
  6. The functions referred to in section 1, subsections 1-3, 5 and 7 may be performed by a person holding the postdoctoral degree.
  7. The functions referred to in section 1 subsections 4 and 6 may be performed by a person holding a university degree.



8. The dean, chancellor, director of an institute, head of a department, clinic, and establishment, and of a university-wide unit may be a person who has not attained the age of 67 by the date of commencement of the term or appointment.

## **V. ORGANIZATIONAL UNITS OF THE UNIVERSITY**

### §35

1. The University shall have as organizational units the faculties and university-wide units provided for in this Statute, and within the faculties:
  - 1) institutes;
  - 2) department;
  - 3) clinics;
  - 4) establishments.
2. An institute may include organizational units from different faculties.
3. In the organizational units mentioned in section 1 subsections 2-4, in justified cases, internal structures may be created, including works, centers and laboratories.

### §36

1. The University has the following faculties:
  - 1) Faculty of Pharmacy;
  - 2) Faculty of Medicine;
  - 3) Faculty of Medical Science;
  - 4) Faculty of Health Sciences.
2. Faculties are created, transformed and liquidated by the rector after consultation with the senate.
3. The function of the faculty is:
  - 1) organization of didactic and educational activities in specific fields of study;
  - 2) deleted;
  - 3) conducting nostrification proceedings to the extent designated by the rector;
  - 4) deleted;
  - 5) organizing academic ceremonies listed in §10 section 1 subsections 2, 3, 5 and 6.

### §37

1. The dean leads the faculty and represents it externally.
2. The dean is elected by the faculty council from among candidates proposed by the rector or 10 members of the faculty council, after an opinion of the university council of the student self-government and the senate. Failure of the university council of the student self-government to present an opinion within 14 days shall be considered as a positive opinion.
3. The dean specifically:
  - 1) convenes meetings of the faculty council, presides over its deliberations, and ensures that its resolutions are carried out;
  - 2) contracts with units to educate students in fields taught by the faculty;
  - 3) ensures that the needs of students and faculty employees are adequately met in the area of didactic activities performed by the units;
  - 4) distributes the didactic funds allocated to the faculty;
  - 5) applies to the rector for cooperation with other organizational units, non-faculty and non-university units in didactic matters, according to the rules established by the faculty council;
  - 6) deleted;
  - 7) makes decisions within the scope of the rector's authority;
  - 8) appoints the composition of faculty committees when a faculty council meeting cannot be convened due to a state of emergency, state of epidemic, or epidemic threat.

### §38

1. The dean leads the faculty with the assistance of the associate deans. Associate deans are appointed by the rector at the request of the dean, after consultation with the university council of the student self-government and an opinion of the senate. Failure by the university council of the student self-government to take a position within 14 days shall be deemed to be consent.
2. The number of associate deans - from 2 to 3 - is determined by the dean-elect in consultation with the rector-elect.
3. Detailed terms of reference for the associate deans are established by the dean.

### §39

1. The dean's consultative and advisory body is the dean's authority meeting, which consists of:
  - 1) a dean;
  - 2) associate deans;
  - 3) a representative of the university council of the student self-government.
2. The dean may invite representatives of faculty unions to attend the dean's authority meeting.
3. Committees may be appointed by the dean to prepare opinions on matters within his or her jurisdiction.
4. The specific duties of the dean's meeting and committees shall be determined by the dean.

### §40

1. The faculty council is the collegial body of the faculty. The faculty council consists of:
  - 1) dean, as chairperson;
  - 2) associate deans;
  - 3) all academic staff members, professors and those with a postdoctoral degree who are employed in the units of the faculty;
  - 4) representatives of other academic teachers in a number constituting 10% of the total number of faculty council members;
  - 5) representatives of students and doctoral students of the faculty in a number constituting no less than 20% of the total number of members of the faculty council, at least 1 representative of each of these groups;
  - 6) representatives of the non-academic staff of the University employed at the faculty in a number constituting up to 5% of the total number of the faculty council members.
2. Membership in the faculty council is open to persons employed at the University as their primary place of employment and to students and doctoral students who:
  - 1) have full legal capacity;
  - 2) enjoy full public rights;
  - 3) have not been sentenced by a final judgment for an intentional crime or an intentional fiscal crime;
  - 4) have not been disciplined;

- 5) in the period from 22 July 1944 to 31 July 1990 did not work in the state security bodies within the meaning of Article 2 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from 1944-1990 and the content of such documents (Journal of Laws 2019.430), did not serve in those bodies or cooperate with those bodies;
3. The submission of a candidate from a group provided for in section 1 subsections 4 - 6 requires the support of at least 3 members of the given group.
4. Elections are by secret ballot.
5. Meetings of the faculty council may be attended, in an advisory capacity, by retired academic staff members holding the title of professor who were employed by the faculty prior to retirement, as well as by independent part-time faculty members and persons invited by the dean.
6. Faculty council meetings are attended, in an advisory capacity, by union representatives, 1 from each union.
7. The term of office for the faculty council is 4 years and begins on September 1.
8. The membership of the faculty council shall expire in the event of death, resignation from the membership, failure to submit the declaration referred to in Article 7 section 1 of the Act of 18 October 2006 on the Disclosure of Information on Documents of the State Security Authorities from 1944-1990 and the Content of Such Documents or the information referred to in Article 7 section 3a of that Act, or failure to comply with the requirements laid down in section 2.
9. Expiration of membership in the faculty council shall be declared by the chairperson of the appropriate faculty election committee.
10. The procedure for the election of student and doctoral student representatives to the faculty council and the duration of membership in the faculty council shall be laid down in the student self-government regulations and the doctoral student self-government regulations respectively.

#### §41

1. The faculty council:
  - 1) establishes the general directions of the faculty;
  - 2) makes proposals on matters relating to the organization, operation and development of the faculty;

- 3) performs a systematic evaluation of the didactic activities of the organizational units comprising the faculty;
- 4) evaluates the activities of the dean and approves the dean's annual reports on the activities of the faculty;
- 5) prepares and presents opinions to the senate on important matters affecting the faculty;
- 6) appoints faculty committees.

#### §42

- 1 The University has science colleges for the following disciplines:
  - 1) medical sciences;
  - 2) pharmaceutical sciences;
  - 3) health sciences.
- 2 The college of a particular science shall be composed of all academic staff members who have chosen that discipline.
- 3 . The college of science is headed by the chancellor with the deputies referred to in §33a.

#### §43

1. The clinic or establishment organizes and conducts didactic, educational, medical and research activities and trains scientific staff in specific specialties.
2. The condition for the establishment of a clinic or establishment is the employment of at least 4 academic staff members, including at least 1 academic staff member holding an academic title or postdoctoral degree, for whom the University is the primary place of employment. This condition does not apply to clinics and establishments established under a statute that provides for lower volume thresholds.
3. A clinic or establishment is created, transformed and liquidated by the rector upon the request of a dean or on his own initiative, after consultation with the senate.

#### §44

1. An institute or a department, through its institute or department councils, issue opinions in the process of obtaining academic degrees and conducting research and didactic activities.

2. Establishment of an institute is contingent upon accession to it of at least 4 organizational units referred to in §35 section 1 item 3-4, with a similar profile, at the request of the heads of these units.
3. The institute may not include departments.
4. A department can be created on the condition that at least two organizational units referred to in §35 section 1 subsections 3-4, with a similar profile, join it upon the request of the heads of these units. This condition shall not apply to departments in operation on the effective date of the Statute. In special situations, the requirement of the first sentence may be waived under rules determined by the senate.
5. An institute or a department is created, transformed and liquidated by the rector upon the request of a dean or on his own initiative, after consultation with the senate.
6. The institute or department comprises an institute or department council as a consultative and advisory body appointed by the head of institute or department.
7. The council of an institute or department shall consist of:
  - 1) a director of institute or head of department, as chairperson;
  - 2) heads of clinics, establishments that are part of the institute or department;
  - 3) other professors and academic staff members with a postdoctoral degree employed in an institute or department;
  - 4) one representative of the other academic staff employed in the institute or department, elected by them at a general meeting;
  - 5) the institute's or department's director, in justified cases, may invite independent employees representing related fields to the meetings of the institute's or department's council, with voting rights.
8. A meeting of the institute or department council shall be convened by its chairperson, who shall inform the institute or department of the date, place and agenda of the meeting at least 3 days before the date of the meeting.

#### §45

1. Laboratories, centers and other internal structures referred to in §35 section 3 perform scientific, didactic, and service tasks related to the activities of the institute or department, clinic or establishment.

2. The units referred to in section 1 are created, transformed and dissolved by the rector upon the motion of the institute's director or the head of a department, clinic or establishment, with the dean's opinion.

#### §46

1. The University also has university-wide organizational units that conduct scientific, research, didactic and learning or administrative activities for the benefit of the University's organizational units.
2. A University-wide organizational unit may, with the approval of the rector, conduct service activities for institutions and individuals outside the University.
3. The University-wide organizational units are:
  - 1) Foreign Language Studies;
  - 2) Physical Education and Sports Studies;
  - 3) Center for Learning in English;
  - 4) University Apparatus Center;
  - 5) Center for Innovative Learning Technologies;
  - 6) Medical Simulation Center;
  - 7) The Poznan Medical University Museum in Poznan;
  - 8) Science Publishing House;
  - 9) Main Library;
  - 10) Doctoral School.
4. University-wide organizational units are established, transformed and liquidated by the rector after consultation with the senate.
5. University-wide units report directly to the rector.

#### §47

1. The duties of the Center for Learning in English are:
  - 1) organization of didactic and learning activities for students studying in English;
  - 2) managing the affairs of students studying in English.
2. Director of the Center:
  - 1) mandates faculty units to educate students studying in English;

- 2) ensures that the needs of students are adequately met in the area of teaching;
- 3) applies to the rector for cooperation with other organizational units, non-faculty and non-university units in didactic matters;
- 4) makes decisions within the scope of the rector's authority.

#### §48

1. The University has a Main Library.
2. The Main Library is a university-wide organizational unit performing service, didactic and scientific tasks. It is also a center for scientific medical information.
3. The Main Library has the character of a scientific library open to the public. Use of the collection in the Library's reading rooms is free to all users.
4. The details of the organization of the Main Library are defined by the regulations given by the rector.
5. The manner and conditions of using the Main Library are defined by the regulations approved by the rector, upon the proposal of the Library Director.
6. In connection with the operation of the Main Library, the University may process personal data of persons using this system, with their consent, and including name and surname, date of birth, PESEL, residential/correspondence address, place of employment, course and type of study, student/employee ID barcode, email address, telephone number.

#### § 49

The organization and tasks of university-wide organizational units are determined by the rector.

#### § 50

The rector, after consultation with the senate, may establish organizational units outside the University in the form of branches.

#### § 51

1. Heads of clinics and establishments and other organizational units of the University, as provided for in §35 section 3 of the Statute, manage the organizational units entrusted to them and take care of the property entrusted to them, and are the direct supervisors of the employees of these units, as well as represent them before the bodies of the University.
2. Heads of clinics and establishments, in particular:
  - 1) are responsible for the organization of entrusted didactic activities in full-time, part-time, English-language and postgraduate courses, as well as for the education of doctoral students;
  - 2) distribute and account for the teaching loads carried out in the unit and exercise



- substantive and formal control over the conducted didactic and research activities;
- 3) distribute the didactic and research funds allocated to the unit and are responsible for accounting for them;
  - 4) manage the unit's personnel policies and supervise the academic development of employees who do not hold a postdoctoral degree or academic title;
  - 5) assign organizational responsibilities related to the unit's operations;
  - 6) are accountable for the scientific outcomes of the unit being managed.
3. Directors of institutes and heads of departments carry out their tasks through the institute and department councils they head.

## § 52

1. Directors of institutes and heads of departments, clinics and establishments belonging to a faculty are appointed by the rector, after consultation with the senate, for a period of up to 6 years. This period may be extended to 8 years if there are no more than 2 years between the date of expiration of the 6-year period and the end of the academic year in which the person appointed to serve as head turns 67 years of age, or, in the case of a person holding an academic title and appointed to the position of full professor, professor, or associate professor, the end of the academic year in which he or she turns 70 years of age.
2. Managers of laboratories, centers and other internal structures of the University, referred to in §35 section 3, are appointed by the rector, at the request of the head of the unit, for a period of up to 6 years.
3. The function of director of an institute and head of a department may be performed only in one organizational unit and may be combined with the function of head of clinic or establishment, acting only within the same institute or department.
4. Appointment as director of an institute and head of a department, clinic, establishment, or a head combining functions in accordance with the provisions of section 3 shall be made after a candidate has been qualified by means of an open competition conducted in accordance with the provisions of this Statute. In the case, provided for in section 3, of combining functions in a department having only one clinic or only one establishment, a single competition procedure may be held. The competition procedure is not required for the appointment of an academic staff member as director of an institute or head of a department, clinic or establishment, who is reemployed after retirement or following a change in position who, until the termination of employment, had served in that capacity in the same unit. In the situation described in the previous sentence, the rector, on his own initiative and without requiring an opinion from the senate, shall reappoint reemployed academic staff member to hold the position of head of an institute or a department, clinic or establishment for the remaining period until the expiry of the period of appointment.

5. The positions of heads of clinics and/or establishments may not be combined at the University. This restriction does not apply to a person who is assigned the duties of (acting) manager.

### § 53

The following rules and procedures are established for filling the position of the director of an institute and the head of the department and clinic, as well as the head combining functions in accordance with the provisions of 52 section 3 of the Statute:

- 1) the position of director of an institute, head of a department, clinic and establishment, or a head combining these functions in accordance with the provisions of §52 section 3, is filled after a competition in cases caused by:
  - a) ending term,
  - b) vacancy,
  - c) establishment of a new institute or department, clinic or establishment;
- 2) the appropriate vice-rector is responsible for conducting the competition, appointing the competition committee, and directing its work;
- 3) information about the competitions is announced on the websites of the University, the office serving the minister responsible for higher education and the minister supervising the University, as well as on the website of the European Commission in the European portal for mobile researchers;
- 4) information about the competition shall include the conditions necessary for the post and the deadline for submitting applications;
- 5) announcement of the competition should be made at least 3 months before the end of the term;
- 6) the appropriate vice-rector, after announcing the competition, announces the composition of the committee, which includes the vice-rector designated by the rector as chairperson, and:
  - a) in the case of the election of the director of an institute, head of department and establishment, and establishment not providing services to a hospital - 6 members of the committee representing the related specialty corresponding to the unit, including 2 members indicated by the dean of the faculty to which the organizational unit in which the managerial position is to be filled belongs, 2 members indicated by the chancellor of the college of the discipline dominating in the declarations of scientific employees of the organizational unit, and 2 members indicated by the rector,
  - b) in the case of the election of the director of an institute, head of a faculty or clinic, or an establishment providing services to a hospital - 7 members of the committee representing a related specialty corresponding to the unit, including 2 members

indicated by the dean of the faculty to which the organizational unit in which the managerial position is to be filled belongs, 2 members indicated by the chancellor of the college of the discipline dominating in the declarations of academic staff of the organizational unit, one member indicated by the rector and the director of the hospital and the rector's proxy for the clinical hospital in which the aforementioned unit functions, and in the absence thereof, a member of the committee designated by the rector;

- 7) a member of the committee may be a person holding the position of full professor, professor, university professor, or holding a postdoctoral degree. In appropriate cases, a person from outside the University who meets these criteria may be a member of the committee. The criteria described need not be met by the hospital director;
- 8) the responsible vice-rector makes available, at least 7 days before the date of the competition, the materials concerning the candidates meeting the formal requirements to the members of the competition committee;
- 9) when evaluating candidates, the competition committee shall take into account their academic, didactic and organizational achievements and, in the case of service activities, also their professional achievements relevant to the position they are applying for;
- 10) the committee shall select a candidate by secret ballot with at least 5 committee members present. In case of obstacles whose duration cannot be foreseen, e.g. state of emergency, state of epidemics or epidemic threat, open voting by circulation or by electronic means is allowed with the consent of the chairperson of the committee and the candidates;
- 11) election of the candidate selected by the competition committee is subject to the approval of the senate;
- 12) if the competition has not resulted in the selection of a candidate or the candidate selected in the competition procedure has not been appointed, the rector shall announce a new competition. In this case, the conditions set forth in section 5 regarding the timing of the competition shall not apply;
- 13) if, as a result of the proceedings of 2 consecutive competitions, the candidate has not been appointed, the rector shall appoint, with the consent of the senate and the director of the relevant hospital, a person designated by him/her.

#### §54

1. Directors or heads of all-University units are appointed and dismissed by the rector, after consultation with the senate, for a period of up to six years.
2. Appointment of a person to serve as director of the doctoral school requires agreement with

the doctoral student self-government. Failure to take a position by the doctoral student self-government within 14 days shall be deemed to be consent.

#### §55

1. The functions of director of institutes and heads of departments, clinics, establishments, as well as heads combining these functions in accordance with the provisions of §52 section 3, may be assigned to academic staff holding an academic title or postdoctoral degree, who are or will be employed at the University on a full-time basis under an appointment or employment contract and for whom the University is or will be their primary place of employment.
2. In justified cases, the functions of heads of institutes or departments, clinics, and establishments, as well as heads combining functions in accordance with the provisions of §52 section 3, may be assigned to persons other than those referred to in section 1.

#### §56

The rector, for important reasons, after consultation with the senate, may dismiss the head of an organizational unit referred to in §52 and 54 before the expiry of the period for which he was appointed.

#### §57

1. The following functions cannot be combined at the University:
  - 1) member of the University council with a function of member of the senate or the management board;
  - 2) dean, chancellor, Vice chancellor, Associate Vice chancellor, and member of the management board.
2. The functions of the rector and vice-rector of the University may not be held by a person holding the function of a single-person authority in another higher education institution or who is the founder of another non-public higher education institution.
3. The function of a member of a collective body of a University may not be combined with the function of a single-person body of another higher education institution, with the status of a founder of another non-public higher education institution who is a natural person, or with the status of a member of a body of a legal person which is the founder of another non-public higher education institution.

## **VI. BUSINESS ACTIVITY**

### **§58**

1. The University, in the scope related to its statutory tasks, may conduct business activities, in particular of a research, service and training nature.
2. The University may conduct business in an organizationally and financially separate form or in the form of a capital company established for this purpose.
3. The decision on starting and ending a business activity, its type and organizational and legal form is made by the Rector.
4. The establishment or accession of the University to a corporation, other business organization, or foundation requires the approval of the senate.
5. The performance by the University of the tasks referred to in §3, as well as the conduct of sports, rehabilitation or diagnostic activities, does not constitute a business activity within the meaning of the provisions of the Act of 6 March 2018 Entrepreneurs' Law (Journal of Laws 2018. 646 as amended).

## **VII. THE UNIVERSITY'S CLINICAL FACILITIES**

### **§59**

1. The clinical facilities of the University consists of therapeutic entities within the meaning of the Act on Medical Activity, for which the University, by law, performs the functions of the forming entity, including clinical hospitals.
2. The clinical facilities may include clinical departments and other units necessary for teaching and research activities, located in other health care entities.
3. Appendix No. 3 contains a list of medical facilities constituting the clinical facilities of the University referred to in section 1.
4. The rules for making available organizational units of the clinical hospital and other treatment providers, necessary for conducting pre- and post-graduate education in medical professions, are defined by a civil-law agreement between the University and the given medical entity.

### **§60**

1. For the purposes of performing didactic and research tasks, in conjunction with the provision of health services, the University may apply to a medical entity of which it is not the establishing entity for access to a hospital ward.
2. A hospital ward is made available on the basis of a civil law agreement concluded by the treatment provider with the University. The conclusion of the agreement requires the

approval of the entity that created the treatment provider.

3. The University may establish a clinic on the basis of the hospital ward provided, subject to the approval of the body referred to in section 2.

#### §61

1. A treatment provider is run in the form of an independent public health care facility, covering the costs of its operations and liabilities from its own resources and revenues, or in the form of a capital company.
2. The liquidation of a treatment provider operating as an independent public health care facility shall be effected by resolution of the senate.
3. A merger of treatment providers operating in the form of an independent public health care facility shall take place:
  - 1) by a resolution of the senate - in the case of a merger of establishments for which the University is the creating entity;
  - 2) by agreement - in the event that at least one of the merged establishments has a different creating entity.
4. Transformation of a medical entity operating as a stand-alone public health care facility into a capital company shall be effected by the rector upon consultation with the senate.

#### §62

1. The structure of the clinical hospital and matters related to its operation not regulated by the current regulations are defined in its statutes adopted by the University senate .
2. The statutes of the clinical hospital shall specify:
  - 1) the name of the entity corresponding to the type and scope of health services provided;
  - 2) goals and objectives of the entity;
  - 3) location of the entity;
  - 4) types and scope of health services provided;
  - 5) the entity's bodies and organizational structure, including the tasks, the duration of the term of office, and the circumstances under which members of the social council may be dismissed before the end of their term;
  - 6) the rules for the employment of academic and other University employees at the clinical hospital;
  - 7) the form of financial management.

### §63

1. The organization of the process of providing health services in a clinical hospital is determined by its statutes and organizational regulations.
2. The organizational bylaws shall be established by the director of the clinical hospital and reviewed by the clinical hospital social council.
3. In a medical entity run in the form of a capital company, the organization of the health care delivery process shall be determined by the company's management board.

### §64

1. The director of a clinical hospital is a single-person managing body of the hospital, representing it externally, and is the supervisor to the hospital staff.
2. The director of the clinical hospital cooperates with the deans of faculties and the management board of the University in matters relating to the education of students or the conduct of postgraduate studies.
3. The director of the hospital works with the college chancellors on research activities conducted on hospital property.
4. The rector of the University establishes an employment relationship or enters into a civil law agreement and terminates such agreements with the director of the clinical hospital on terms set forth in the Act on Medical Activities.
5. The rector, in the exercise of supervision, if he finds that the actions of the hospital director are contrary to law, shall suspend them and shall require the hospital director to undo the effects of such actions.

### §65

1. There is a social council attached to the clinical hospital, which is an initiating and consultative body of the University and an advisory body to the hospital director.
2. The composition of the social council and its tasks are defined in the Act on Medical Activity.
3. The rector appoints and dismisses the social council and convenes its first meeting.
4. The senate shall approve the rules of procedure adopted by the social council, which shall specify the manner in which its meetings shall be convened, its work procedure, and its resolutions.
5. Meetings of the social council are attended by the director of the hospital and representatives of trade unions operating in the hospital, and, at the invitation of the chairperson, also by the chairperson of the clinicians' council and other guests.

### §66

A resolution of the social council may be appealed by the director of the clinical hospital to the senate.

## §67

Treatment providers obtain external grants through or with the approval of the University.

## §68

1. The clinical hospital has a board of clinicians chaired by the rector's proxy for the clinical hospital.
2. The clinicians' council shall consist of the directors of the institutes and the heads or acting heads of the departments and clinics located in the clinical hospital and the heads of the departments and establishments that provide services in the clinical hospital.
3. The competence of the clinicians' council and the rules of operation of the council are determined by the rector.
4. The clinicians' council meeting is attended by the hospital director.

## §69

1. A medical entity referred to in §61 section 1 may apply for an accreditation certificate to be issued by a competent accreditation commission.
2. The medical entity referred to in §61 section 1 may make public information on the scope and types of health services provided. The content and form of this information must not have the characteristics of advertising.

## §70

1. Competitions for the following positions are held at clinical hospitals:
  - 1) director;
  - 2) deputy director if the director is not a physician;
  - 3) head of ward;
  - 4) chief nurse or supervisor of nurses;
  - 5) ward nurse.
2. The competition for the position of director shall be announced by the rector.
3. The competition for the other positions referred to in paragraph 1 sections 2-5 shall be announced and conducted by the hospital director.
4. The appointment of a physician in charge of a ward does not require a competition.
5. In a clinical hospital, the head of clinic is responsible, in addition to teaching and research activities, for the medical activities carried out in the hospital ward assigned to the clinic, as long as he or she serves as the physician in charge of the ward or as the head of the ward. The functions of the physician in charge of a ward or the head of a ward and the head of a clinic may be performed simultaneously.



**VIII. RULES AND PROCEDURES FOR ELECTIONS OF REPRESENTATIVES OF COMMUNITY GROUPS IN THE UNIVERSITY TO THE SENATE AND ELECTORAL COLLEGE AS WELL AS TO FACULTY COUNCILS**

§71

1. Elections of representatives of the University's community groups to the senate, the electoral college, and the faculty councils shall be held under the following rules:
  - 1) the active right to vote is granted to members of the University community, i.e. University employees, doctoral students and students;
  - 2) a member of the University community shall exercise his or her voting rights in a given election in only one group of the University community;
  - 3) the election of representatives of University community groups to the senate, electoral college, and faculty council shall occur when:
    - a) the candidate received more than half of valid votes,
    - b) if, after the first ballot, the number of candidates having secured the required majority of votes is less than the number of seats, further ballots shall be held for those candidates having secured the largest number of votes on the understanding that the number of candidates shall be limited to a number 50% greater than the number of seats remaining,
    - c) in the case of senate elections from the professors' group, the limitation on the number of candidates provided for in subsection (b) must take into account the rules for the distribution of seats provided for in §19 section 1 subsection 2;
  - 4) the time and place of the election must be announced to the voters at such time and in such manner as to give them an opportunity to participate in the election; employee elections shall be held during working hours;
  - 5) electors' participation in election meetings is mandatory; the meeting is valid if at least 2/3 of the electors attend; unexcused absence should be taken into account in the employee's periodic evaluation;
  - 6) elections are conducted:
    - a) by the university election committee - to the senate from all groups except students and doctoral students, and to the electoral college from among persons who are not academic staff,
    - b) faculty election committees - for the electoral college from among academic staff and for faculty councils,
    - c) student election committee,
    - d) council of doctoral students' self-government.
2. Detailed election rules shall be set forth in the election rules.

## §72

1. In December of the final year of the term, the senate, upon the recommendation of the rector, shall appoint the University election committee.
2. The University election committee shall consist of 15 members. It includes:
  - 1) representatives of the group of full professors, professors and university professors - 4;
  - 2) representatives of other academic teachers - 5, including 1 from university-wide units;
  - 3) representatives of the group of employees who are not academic teachers - 2;
  - 4) a representative of the doctoral student self-government delegated by the institutional body of this self-government;
  - 5) representatives of the student self-government delegated by the institutional body of the student self-government - 2;
  - 6) rector's representative.
3. At its first meeting, the election committee shall elect a chairperson and vice-chairperson from among its members. This meeting is organized by the rector.
4. A member of the election committee included in the list of candidates for the rector, senate or electoral college loses his/her mandate and ceases to be a member of the election committee. The composition of the committee shall be supplemented by the authority competent to appoint it.

## §73

1. The responsibilities of the University election committee include:
  - 1) development of election regulations and an election calendar;
  - 2) overseeing the activities of faculty election committees, the student election committee, and the doctoral student self-government council in electing their representatives;
  - 3) organizing staff election meetings and the election meeting of the electoral college;
  - 4) resolving doubts about matters related to the conduct of elections;
  - 5) invalidating the election if it is found to have been conducted improperly;
  - 6) announcing election results;
  - 7) overseeing the proper conduct of elections at the University and properly safeguarding all records.
2. The election committee shall serve until a new election committee is elected.
3. The detailed scope of activities, rules and tasks of the student election committee and the doctoral student self-government council shall be laid down in the student self-government regulations and the doctoral student self-government regulations respectively.
4. The rector supervises the activities of election committees and the doctoral student self-government council with respect to the compliance of their activities with the law.

## §74

1. The electoral college has 100 members, including:
  - 1) full professors, professors and university professors - 50;
  - 2) other academic staff members - 25;
  - 3) administrative and service employees, scientific and technical and engineering employees - 5;
  - 4) students and doctoral students - 20, in numbers proportional to the size of both these groups at the University as of December 31 of the last year of the term, with each group being represented by at least 1 representative.
2. Members of the electoral college from the groups mentioned in section 1, subsections 1 and 2 are elected at the faculties in numbers proportional to the headcount of both groups in the faculties as of December 31 of the final year of the term, with the proviso that each faculty in each of these groups is represented by at least one representative.
3. A member of the electoral college may be a person who meets the requirements set forth in §16 section 1, subsections 1-5 and 7.
4. The provisions of §16 sections 2 and 3 shall apply accordingly to members of the electoral college.
5. Members of the electoral college shall be elected separately in the groups provided for in section 1, subsections 1 and 2 at faculty election meetings, and in the group provided for in section 1, subsection 3 at a university-wide election meeting.
6. The procedure for the appointment to the electoral college of students and doctoral students and the duration of their membership in the electoral college shall be laid down in the regulations of the student self-government and the regulations of the doctoral student self-government respectively.
7. The term of office of the electoral college is 4 years and begins on the day the last group is elected to the electoral college.

## **IX. MEETINGS AND RESOLUTIONS OF COLLEGIAL BODIES**

### **§75**

1. Meetings of the collegial bodies of the University are convened by the presidents of these bodies, who inform, at least 5 days before the date of the meeting, about the date, place and agenda of the body.
2. The chairpersons referred to in section 1 are obliged to convene a meeting at the request of 1/5 of the members of the body, within a maximum period of 2 weeks.
3. Unless the Act or the Statute provide otherwise, resolutions of the collegial bodies of the University shall be adopted by an absolute majority of votes (a resolution must receive more than half of the valid votes cast), with at least half of the total number of persons eligible to vote present.
4. The calculation of the required majority is based on all valid votes cast. The number of votes for the proposed resolution must be greater than the sum of the votes against and abstaining.
5. Resolutions of collegiate bodies are passed in an open vote. Personal matters shall be voted on by secret ballot. At the request of a member of the collegiate body, if the request is approved by a simple majority, a secret ballot shall be taken on any matter.
6. Regulations of the collegial bodies and other collegial bodies of the University shall be adopted by these bodies by a 2/3 majority vote.

### **§76**

1. Resolutions of the senate, adopted in matters within its competence, are binding on the rector and other bodies of the University and on all members of the academic community.
2. Resolutions of the faculty council or college council, adopted on matters within their jurisdiction, are binding on the dean or chancellor and all members of the faculty or college community.

### **§77**

The senate shall repeal a resolution of any collegial body at the University if it is found to be inconsistent with the provisions of the Act, the Statute of the University, a resolution of the senate, the bylaws, and other provisions of law, or in violation of an important interest of the University.

### **§78**

1. If the senate passes a resolution that is inconsistent with the law or the Statute of the University, the rector shall suspend its implementation and, within 14 days, convene a

meeting of the senate to reconsider the resolution. If the senate does not amend or repeal the resolution, the rector shall forward it to the minister responsible for health.

2. If the senate passes a resolution that violates an important interest of the University, the rector shall suspend its implementation and, within 14 days, convene a meeting of the senate to reconsider the resolution. A suspended resolution shall take effect if the senate votes to uphold it by at least a 3/4 majority, with at least 2/3 of its statutory membership present.

#### §79

1. Minutes are taken of the meetings of the collegial bodies.
2. The minutes shall be signed by the chairperson and the minutes taker.
3. Minutes should be made available for review by meeting participants at least 3 days prior to the next meeting.
4. In special cases, the collegial body may adopt a resolution to keep secret all or part of the minutes of the meeting.

### **X. UNIVERSITY EMPLOYEES**

#### §80

Employees of the University include academic staff members and employees who are not academic teachers.

#### §81

An academic teacher may be a person who:

- 1) has the qualifications set forth in the Act and the Statute;
- 2) has not been disciplined as referred to in Art. 276 section 1 subsections 7 and 8 of the Act;
- 3) meets the requirements referred to in Art. 20 section 1 subsections 1-3 of the Act.

#### §82

Academic staff are employed in the following staff groups:

- 1) didactic;
- 2) research;
- 3) research and didactic.

### §83

1. The primary responsibilities of an academic staff member who is an employee of the following category:
  - 1) didactic - includes educating and tutoring students, including supervising the preparation by students of credit theses, term papers, and diploma theses in terms of content and methodology, and participating in the education of doctoral students;
  - 2) research - includes conducting scientific activities and participating in the education of doctoral students;
  - 3) research and didactic - conducting scientific activity, educating and raising students, including supervising the preparation of credit theses, term papers, diploma theses in terms of content and methodology, and participating in the education of doctoral students.
2. An academic staff member shall be required to participate in organizational work for the University and to continuously improve their professional competence.
3. The duties of an academic staff member holding the title of professor or the academic postdoctoral degree also include the training of academic staff.

### §84

1. An academic staff member shall be employed in a position of:
  - 1) full professor;
  - 2) professor;
  - 3) university professor;
  - 4) adjunct professor;
  - 5) assistant;
  - 6) senior lecturer;
  - 7) lecturers;
  - 8) reader;
  - 9) instructor.

2. In the position of:
  - 1) full professor - a person holding the title of professor and meeting additional criteria determined by a resolution of the senate may be employed;
  - 2) professor - a person holding the title of professor may be employed;
  - 3) university professor - a person may be employed with at least a doctoral degree and the following significant achievements, as determined by a resolution of the senate:
    - a) didactic or professional - in the case of didactic staff,
    - b) scientific - in the case of research workers,
    - c) scientific or didactic - in the case of research and didactic staff;
  - 4) adjunct professor - a person may be employed who holds at least a doctoral degree and:
    - a) specialization. if employment is to be made in a clinical organizational unit of the University, or in another unit determined by the appropriate faculty council, except for those employees for whom the law does not provide for specialization; in special cases, the rector may exempt a candidate for the position of assistant professor from this requirement,
    - b) active knowledge of at least one of the following foreign languages: English, French, Spanish, German, Russian, Italian,
    - c) meeting additional criteria as determined by resolution of the senate;
  - 5) assistant - a person holding a master of arts degree, master engineer's degree or equivalent and meeting additional criteria defined in a resolution of the senate may be employed;
  - 6) lecturer - a person with a master's degree in philology of the language to be taught at the University may be employed;
  - 7) instructor, lecturer and senior lecturer - a person who has completed higher education studies corresponding to the subject of work, and in the position of a senior lecturer - additionally at least 2 years of work as an adjunct professor or lecturer may be employed; in special cases, the rector may exempt a candidate for a position of a senior lecturer from the requirements concerning work as an adjunct professor or lecturer.
3. A person holding the title of professor shall be employed at the rank of professor or full professor.

4. The detailed responsibilities of an academic staff member are determined by the rector.
5. The duties of an academic staff member may also be performed outside the University according to the rules and in units specified in the work regulations.
6. Performing the duties of an academic staff member constitutes creative activity of an individual character, as referred to in Article 1 section 1 of the Act on Copyright and Related Rights of 4 February 1994 (i.e. Journal of Laws 2018.1191, as amended).

#### §85

1. Academic staff members are required to participate in the provision of health care by performing didactic and research tasks in conjunction with providing health care services in organizational units necessary to conduct didactic and research activities made available to the University on the rules define in the provisions of the Act on Medical Activity.
2. Academic staff members shall participate in the provision of health care services referred to in section 1 on the basis of a separate agreement concluded with the health care provider making the unit available.
3. Scientific and technical employees are required to participate in scientific work and organizational activities, and engineering and technical employees are required to participate in the activities of the unit in which they are employed.

#### §86

1. No relationship of direct service subordination shall arise between spouses and persons at the University:
  - 1) living in a common household;
  - 2) related by blood or affinity up to the second degree, or by adoption, custody or guardianship.
2. The provision of section 1 shall not apply to rectors.

#### §87

1. Academic staff members shall be employed on the basis of an employment contract.



2. The academic staff employment contract shall indicate whether the University is the primary place of employment.
3. As a condition of designating the University as the primary place of employment, the given person must be employed by the University on a full-time basis. An academic staff member may have only one primary workplace at a time.
4. Termination of employment by notice shall occur at the end of the semester, with notice given. For these purposes, it is assumed that the winter semester ends on the last day of February and the summer semester ends on September 30

#### §88

1. The first employment relationship with an academic staff member at the University, for an indefinite or definite period of time exceeding three months, exceeding one half of full-time employment, shall be established after an open competition.
2. The provision of section 1 shall not apply to the employment of an academic staff member:
  - 1) referred to work at the University on the basis of a contract concluded with a foreign research institution;
  - 2) being a beneficiary of an undertaking, a program or a competition announced by NAWA, NCBiR, NCN or an international competition for the implementation of a research project;
  - 3) for the duration of implementing a research or didactic project financed:
    - a) with funds from the European Union budget,
    - b) by another entity awarding grant;

#### §89

A change of position by an academic staff member already employed at the University also requires a competition if the result of the change is to be the taking up of the position of full professor or university professor.

#### §90

The following competition procedure and conditions are established.

- 1) the eligibility criteria for the competition are as follows:

- a) possession of the professional qualifications required for the position as set forth in the Act and the Statute,
  - b) periodic evaluation of previous scientific, didactic, organizational and professional work achieved at the University during the last year before entering the competition, and in the case of candidates from outside the University - an opinion of the last employer;
- 2) the competition is announced by the rector at the request of a dean, the chancellor, the head of a university-wide unit, or on his/her own initiative;
  - 3) information on the competition and its outcome, together with the justification, shall be made available within 30 days before and after the competition, respectively, in the Public Information Bulletin (Pol. Public Information Bulletin) on the websites of the University, the minister responsible for higher education and science, and the minister responsible for health matters;
  - 4) information about the competition is also made available in English, at least 30 days before the competition, on the European Commission's websites on the European portal for mobile researchers, intended for publication of job openings for researchers;
  - 5) the competition notice should include information on:
    - a) the professional qualification requirements for the candidate,
    - b) the list of documents to be submitted,
    - c) the deadline for submission of documents,
    - d) the deadline for concluding the competition;
  - 6) in the competitions for the positions referred to:
    - a) in §84, section 1 item 1, competition proceedings are conducted by committees appointed by the rector,
    - b) in §84 section 1 subsection 2, §84 section 1 subsection 3 for research and research and didactic employees, and § 84 section 1 sub section 4-5 for research employees, the competition proceedings are conducted by committees appointed by the chancellor in charge of the discipline in which the competition is announced,
    - c) in §84 section 1, subsection 3 for didactic staff, §84 section 1, subsections 4-5 for research and didactic staff, and §84 section 1 subsections 6-9, competition proceedings are conducted by committees appointed by the dean.

## §91

1. The employment relationship with an academic staff member employed after a competition as provided for in §88 and 89:
  - 1) for the position of full professor, professor, university professor shall be established and terminated by the rector, after consultation with the senate. Termination of employment by mutual agreement shall not require an opinion of the senate;
  - 2) for a position other than the one mentioned in section 1 shall be established by the rector after consultation with the senate academic staff development committee. The rector, at the request of the head of a unit or on his own initiative, shall terminate the employment relationship with such academic staff member.
2. Employment relationship with an academic staff member hired without the requirement of prior competition:
  - 1) for the position of full professor and university professor - is established and terminated by the rector, at the request of the head of the unit or on his own initiative, after consultation with the senate. Termination of employment by mutual agreement shall not require an opinion of the senate;
  - 2) for the position of professor - is established and terminated by the rector. Termination of employment requires the opinion of the senate, except for termination by mutual agreement;
  - 3) for positions other than those listed in subsections 1 and 2 - is established by the rector upon the motion of the head of the appropriate organizational unit, upon the opinion of the senate academic staff development committee. The rector, at the request of the head of a unit or on his own initiative, shall terminate the employment relationship with such academic staff member.
3. Opinions of the senate and the senate academic staff development committee shall not be required for the employment of an academic staff member in situations described in §88 section 2 of the Statute and in the case of initial employment at the University not exceeding one-half of a full-time position, as well as in the case of re-employment in the position of university professor, professor and full professor, of a person receiving retirement benefits, except for persons continuing employment beyond the age of 70.
4. Applications for the employment of an academic staff member in a university-level unit shall be submitted to the rector by the head of the organizational unit.

5. Non-academic staff members employed in the organizational units mentioned in §35 section 1 and §46 and in the administration of faculties and colleges of sciences shall be hired on the basis of an employment contract by the rector at the request of the head of unit, and - for staff members employed in the administration of faculties and colleges of sciences - at the request of the dean, director of the Center for Learning in English, and the chancellor, respectively, as indicated in the Organizational Regulations.
6. Other non-academic staff members shall be employed, under an employment contract, by the rector or a member of the management board acting on the authority of the rector.

#### §92

The employment contract with an academic staff member shall expire in the case of:

- 1) failure to meet the requirements referred to in §81;
- 2) finding that the conclusion of an employment contract was based on false or invalid documents;
- 3) imposition of a disciplinary penalty referred to in Art. 276 section 1 subsection 6 of the Act;
- 4) imposition of a penalty measure prohibiting an academic staff member from holding a specific position if the decision concerns the performance of duties of an academic staff member;
- 5) imposition of a custodial sentence.

#### §93

1. An academic staff member employed at the University, which is their place of primary employment, may, upon the consent of the rector, take up or continue additional employment with only one employer performing didactic or research activities.
2. Within 2 months from the date of request for consent, the rector shall either consent or refuse to consent. A refusal to consent shall be reasoned.
3. The provision of section 1 shall not apply to academic staff members taking up employment:

- 1) in entities with which the University has established cooperation on the basis of a contract or agreement, or for which it is the leading body, founder or shareholder;
  - 2) in the offices referred to in Article 1 section 1 and section 2 subsection 1, 2 and 4a of the Act of 16 September 1982 on State Office Employees (i.e. Journal of Laws 2018.1915);
  - 3) in cultural institutions;
  - 4) in the units referred to in Article 2 of the Act of 14 December 2016 Education Law (i.e. Journal of Laws 2018.996 as amended).
4. The pursuit of additional gainful activity by the chancellor requires the approval of the University council. Consent is given for the term of office.
  5. In the case of serving another term as rector, the period covered by the approval shall be extended by 4 months. If approval is not obtained, the rector shall cease the additional gainful employment within 4 months of the start of the term.
  6. If additional employment is taken up or performed without the consent of the rector as referred to in section 1, the rector may terminate the employment relationship with academic staff by notice.
  7. In the case of additional gainful activity without consent, the minister shall declare the term of office of the rector terminated. The term of office shall be terminated as of the date of service of termination.
  8. An academic staff member engaged in business activities shall inform the rector of the University which is his/her primary place of work.

#### §94

1. An academic staff member may be subject to a non-competition requirement under the Labour Code.
2. A non-competition requirement may only apply to employment or other research, organizational, or didactic activities at another institution of higher education in the same field of study or in a field of study providing a similar curriculum as that provided by the University.
3. The non-competition requirement may also apply to clinical activities, and the specific scope of the non-competition requirement shall be determined by the hospital director in consultation with the rector or the rector's proxy for clinical hospital affairs.

4. The provisions of subsections 1-3 shall apply accordingly to a non-academic staff member.
5. Specific non-competition rules shall be set forth by resolution of the senate.

#### §95

1. Detailed employment matters are governed by the work regulations.
2. The conditions of remuneration for work are regulated by the remuneration regulations.

#### §96

1. Academic staff members shall be subject to a task-based working time system.
2. The rules for defining the scope of duties of academic staff for individual employee groups and position types, the types of courses to be taught within the scope of such duties, including the teaching load and number of other duties for individual positions, as well as the rules for calculating teaching hours shall be laid down in the work regulations.
3. Teaching activities may also be performed outside the University according to the rules specified in the work regulations.
4. In special cases justified by the need to implement the curriculum of a degree programme, an academic teacher may be obliged to teach overtime hours, at a rate not exceeding:
  - 1) 1/4 of annual teaching load - for a research and didactic employee;
  - 2) 1/2 of annual teaching load - for a didactic employee;
5. Upon their consent, academic staff member may be assigned overtime teaching duties, up to a maximum of two times their annual teaching load.
6. An academic staff member who is pregnant or raising a child until the child is four years old cannot be employed for overtime without the consent of the academic staff member.

#### §97

1. An academic staff member, except for the rector, shall be subject to periodic evaluation, in particular with regard to the performance of their duties referred to in §83 and compliance with the provisions on copyright and related rights as well as industrial property law. The interim evaluation may be either positive or negative.
2. The periodic evaluation shall be made at least once every 4 years or at the request of the rector. In the case of absence from work due to maternity leave, leave under conditions of maternity leave, paternity leave, parental leave, child care leave or health leave and military service or substitute service, the deadline for the periodic evaluation shall be extended by the time of such absence.
3. The criteria for periodic evaluation for particular groups of employees and types of positions, as well as the procedure and the entity performing the periodic evaluation shall be

determined by the rector after consultation with the senate, trade unions, student self-government and doctoral student self-government. The opinion shall be rendered within the time period specified in the request for the opinion, which shall not be less than 30 days. If this period has expired without success, the consultation requirement shall be deemed satisfied. Criteria may not apply to the requirement for a doctoral degree, postdoctoral degree, or professor. The criteria shall be presented to the academic staff member prior to the beginning of the evaluation period.

4. The University shall enable students and doctoral students to evaluate at least once per academic year an academic staff member with respect to the fulfilment of their duties related to education.
5. The rules for the evaluation referred to in section 4 are laid down by the rector.
6. Periodic evaluation is performed by appropriate committees as determined by the rector.
7. The evaluation referred to in section 4 shall be taken into account when making the periodic evaluation
8. The result of the periodic evaluation may be appealed to the rector.
9. In the case of a negative evaluation, the next periodic evaluation shall be made not earlier than after 12 months from the date of completion of the previous evaluation.
10. The rector may terminate by notice the employment relationship with an academic staff member in the case of a negative evaluation, and shall terminate such relationship in the case of receipt of two consecutive negative evaluations.

#### §98

The rector may grant the following to an academic staff member:

- 1) holding at least the Ph.D. Degree, in the period of 7 years of employment at the Higher Education School - paid scientific leaves in the total work time not exceeding one year to conduct research;
- 2) preparing a Ph.D. dissertation - a paid scientific leave in the work time not exceeding 3 months;
- 3) a paid leave for the purpose of education, scientific or didactic practice abroad, participation in a conference or participation in joint scientific research conducted with a foreign entity based on a scientific cooperation contract.

#### §99

1. Academic staff members who are under the age of 65 and employed full-time shall be entitled to paid health leave after at least 10 years of employment with the University.
2. Health leave shall be granted for the purpose of prescribed medical treatment when a medical condition requires abstinence from work.
3. Another health leave may be granted no sooner than 3 years after the end of the previous

leave. The total amount of health leave during the entire period of employment shall not exceed one year.

4. No gainful activities may be performed during the health leave.
5. Health leave shall be granted on the basis of a medical certificate stating that the state of health requires abstinence from work and specifying the recommended treatment and the time needed for its implementation.
6. A medical certificate shall be issued by a doctor who is authorised to perform preventive examinations in accordance with the regulations issued pursuant to Article 229 §8 of the Act of 26 June 1974, Labour Code, and who performs his/her activity in an occupational medicine service unit with which the University has entered into an agreement referred to in Article 12 of the Act of 27 June 1997 on Occupational Medicine Service (i.e. OJ 2018.1155 as amended).
7. The doctor shall conduct a medical examination on the basis of a referral issued by the rector at the request of the academic staff member.

#### §100

1. Academic staff members shall be subject to disciplinary liability for conduct detrimental to the duties of an academic staff member or to the dignity of the teaching profession.
2. The rules of liability and procedure are set forth in the respective legal provisions.
3. The procedure for the election of the University's disciplinary committee is as follows:
  - 1) members of the disciplinary committee, its chairperson and alternates, shall be elected by the senate, for the duration of its term;
  - 2) the committee shall be composed of 15 academic staff members, including at least six persons holding an academic title or academic postdoctoral degree, and three students nominated by the university council of the student self-government; the chairperson and deputy chairperson shall be a person holding an academic title.
4. Disciplinary ombudsmen, in the number of 4, are appointed by the rector from among academic staff holding at least a doctoral degree.

#### §101

1. Employees of the University may receive rector's awards.
2. The rules and procedure for granting the rector's awards to academic staff members are set forth in the regulations established by the senate.
3. Scientific and technical employees may receive the rector's award for:
  - 1) significant and documented contributions to the scholarly achievements of the unit in which the employee is employed or another organizational unit of the University;
  - 2) significant and documented participation in the implementation of grants or projects



financed from EU funds or other external entities.

4. Other employees who are not academic teachers may receive the rector's award for:
  - 1) significant and documented contributions to the development of the University's teaching, learning or social facilities;
  - 2) important organizational activities for the development of the University;
  - 3) long and exemplary service with outstanding commitment.

## **XI. HIGHER EDUCATION**

### **§102**

1. The University offers undergraduate, graduate and single master's studies.
2. In addition to the studies referred to in section 1, the University runs a doctoral school, postgraduate studies and further education courses.
3. The University may provide full-time and part-time degree programs. Classes for full-time students are taught separately from classes for part-time students.
4. The University may provide tuition-based degree programs.
5. The primary system of study at the University is full-time.
6. The rector, after consultation with the senate, determines the fields of study conducted by the individual faculties and the Center for Learning in English.

### **§103**

1. Lectures at the University are open and other didactic activities are closed.
2. In appropriate cases, a lecture may be closed by the dean of the faculty, at the request of the instructor.

### **§104**

The rector may suspend classes or make changes to previously announced class schedules.

### **§105**

Admission to a degree program is by:

- 1) recruitment;
- 2) confirmation of learning outcomes;
- 3) transfer from another college or university abroad.

### **§106**

The University shall determine the conditions, procedure and date of commencement and

termination of recruitment and the manner of its conduct. The resolution of the senate shall be made available no later than June 30 of the year preceding the academic year in which recruitment is to take place, and immediately in the case of the establishment of degree programs in a specific field, level, and profile.

#### §107

1. Admission proceedings are conducted by admission committees appointed by the rector.
2. Admission to a degree program is by enrollment.
3. Refusal of admission to a degree program is made by an administrative decision. In the case referred to in section 1, the decision shall be signed by the chairperson of the committee.
4. The decision of the admission committee may be appealed to the rector.
5. The results of the admission process are public.

#### §108

1. A person admitted to a degree program shall commence studies and acquire student rights upon taking the following oath:

"I solemnly vow to persevere in acquiring and improving my professional knowledge and skills. I will uphold morality in my life and will not tarnish my honor with any act unworthy of a student. I will maintain the highest respect for human life from the moment of conception. I pledge confidentiality and tact to the patients entrusted to my care as an expression of respect for them. I vow to express my appreciation and gratitude to the Republic of Poland and the University for the opportunity to study in my chosen profession. I will give my teachers the respect they deserve. Therefore, accepting the honor of studying at this University, I promise that I will fulfill the obligations contained in the oath according to my strengths and abilities, considering the good of the sick as the highest moral imperative".
2. Students shall conduct themselves in accordance with the oath and the regulations of the University.
3. Specifically, the student is required to:
  - 1) attend classes in accordance with the study regulations;
  - 2) take examinations, complete internships, and fulfill other requirements as outlined in the program of study.

#### §109

The academic year runs from October 1 to September 30 and is divided into 2 semesters.

#### §110

The establishment of a curriculum requires consultation with the university council of the student self-government. Should the 30-days' period expire ineffectively, the consultation requirement shall be deemed met.

#### § 111

1. The organization of a degree program and the student's rights and obligations related to them are specified in the degree program regulations.
2. The degree program regulations shall be adopted at least 5 months before the beginning of the academic year.
3. The degree program regulations must be agreed with the university council of the student self-government. If the senate and the university council of the student self-government fail to reach agreement on the contents of the regulations within three months of their adoption, the regulations shall enter into force on the basis of a new resolution of the senate adopted by at least a two-thirds majority of its statutory membership.
4. The degree program regulations come into force at the beginning of the academic year.
5. The provisions of section 2-4 shall apply *mutatis mutandis* to the amendment of the degree program regulations.

#### § 112

The amount of benefits provided for in the Act or the method of establishing it, detailed criteria and procedures for granting benefits, accommodation and meals, the method of paying benefits, the method of documenting the financial situation of students, and the procedure for the appointment and composition of the grants committee and the grants appeal committee shall be laid down in the student benefits regulations to be established by the rector in consultation with the university council of the student self-government.

## **XII. DOCTORAL EDUCATION**

### **§113**

1. Doctoral education prepares students for the doctoral degree and takes place in a doctoral school.
2. The doctor degree may also be pursued through an externship.

### **§114**

1. The doctoral school is headed by a director with the help of 2-3 deputies appointed by the rector.
2. The tasks of the school principal include managing the activities of the school, and in particular:
  - 1) organizing the admissions process for the doctoral school;
  - 2) supervising the education of doctoral students, including the implementation of the curriculum;
  - 3) monitoring the quality of education in the doctoral school and the academic supervision provided by the supervisors;
  - 4) collaborating with deans and chancellors on issues related to doctoral education;
  - 5) cooperation with the doctoral students' self-government.
3. The Director may issue administrative decisions regarding the activities of the doctoral school under the authority received from the rector.

### **§115**

1. A person who holds the professional degree of Master of Science, Master of Engineering or equivalent, or a person referred to in Article 186 section 2 of the Act, may be admitted to the doctoral school.
2. Recruitment to the doctoral school shall be by competitive process under rules established by the senate.
3. The rules referred to in section 2 and the curriculum referred to in Article 201 section 3 of the Act shall be made available by the University no later than 5 months before the commencement of recruitment.
4. Admission to the doctoral school shall happen by way of entry in the list of doctoral students.

5. Admission to the Doctoral School shall be refused by way of an administrative decision. The decision is subject to a request for reconsideration.
6. The results of the competition are public.
7. Any person may be a doctoral student in only one Doctoral School at a time.
8. Any person admitted to the Doctoral School shall begin education and acquire the rights of a doctoral student upon taking the oath with the following content:  
"On entering the academic community of the Poznan University of Medical Sciences, I solemnly swear that I will persistently acquire and improve my knowledge and skills, striving to attain scientific truth, observing the principles of reliability and ethics in science as well as the principles of good practice in scientific research, pursuing scientific work with utmost diligence and fulfilling the duties prescribed by the Statute, regulations of the doctoral school and orders of the University authorities".

#### §116

The curriculum is determined by the senate. Determination of the program requires consultation with the doctoral student self-government. Should the 30-days' period expire ineffectively, the consultation requirement shall be deemed met.

#### §117

1. The regulations of the doctoral school shall determine the organization of education to the extent not regulated by the Act, in particular:
  - 1) the method of appointing and changing the thesis supervisor(s) or auxiliary thesis supervisor;
  - 2) the method of documenting the course of education;
  - 3) the method of conducting a mid-term evaluation;
  - 4) the terms of extending the doctoral dissertation submission deadline.
2. The regulations shall be adopted by the senate at least 5 months before the beginning of the academic year referred to in §109.
3. The regulations must be agreed upon with the doctoral student self-government. If, within three months of the adoption of the regulations, the senate and the doctoral student self-government fail to reach agreement on their contents, the regulations shall enter into force pursuant to a resolution of the senate adopted by a majority of at least two-thirds of the statutory membership of the senate.
4. The regulations become effective at the beginning of the academic year.

5. The provisions of section 2 and 3 shall apply mutatis mutandis to the amendment of the regulations.

#### §118

1. A doctoral student is required to follow the rules and regulations of the doctoral school.
2. A doctoral student is required to complete a program of study and an individual research plan.

### **XIII. OTHER FORMS OF EDUCATION**

#### §119

1. Postgraduate studies shall be established, transformed and liquidated by the rector.
2. Postgraduate studies may be conducted jointly with other universities, institutions or organizations, including foreign ones.
3. The director of postgraduate studies shall be appointed by the rector.
4. The postgraduate program shall be supervised by a management board member designated by the rector.
5. Detailed rules for the establishment, organisation and delivery of non-degree postgraduate programmes and specialist courses, as well as other forms of education, shall be laid down in the regulations for such programmes and courses laid down by the senate and reviewed by the university's didactic board.

### **XIV. STUDENTS AND DOCTORAL STUDENTS SELF-GOVERNMENT**

#### §120

1. Students at the University form a student self-government.
2. The student self-government operates through its bodies, including:
  - 1) the legislative body - the university council of the student self-government;
  - 2) chairperson of the council.
3. The student self-government is the exclusive representative of all students of the University.
4. The student self-government is active at the University in student affairs, including social and cultural affairs.
5. The University council of the student self-government shall decide on the distribution of funds allocated by the University for student affairs.

The student self-government shall prepare a report on the distribution of funds and a settlement of these funds no less frequently than once per academic year and shall make them available in the Public Information Bulletin on the University's website.

6. The university council of the student self-government shall adopt regulations specifying the organization and method of operation of the self-government and method of appointment of representatives to the University bodies and to the electoral college.
7. The Regulations come into force after the rector determines that they are in compliance with the Act and the Statute of the University within 30 days from the date of their submission.
8. The rector shall repeal any acts issued by the student self-government which are inconsistent with the generally applicable law, the University Statute, the study regulations or the self-government regulations. The decision on the repeal of the act may be appealed to the administrative court within 30 days from the date of its delivery. The provisions on appealing administrative decisions to an administrative court shall apply accordingly.
9. The University shall provide the conditions necessary for the functioning of the student self-government, including the infrastructure and financial resources available to the student self-government.

#### §121

1. Doctoral students form a doctoral student self-government, whose bodies are: the doctoral student self-government council and the president of the doctoral student self-government council.
2. The provisions of §120 sections 3-9 shall apply accordingly to the doctoral student self-government.

### **XV. ASSOCIATIONS OF STUDENTS AND DOCTORAL STUDENTS**

#### §122

1. Students have the right to associate in university student organizations. Its body shall immediately notify the rector of the establishment of a student organization at the university.
2. The rector shall repeal any act of a body of the university student organisation which is in contravention of the generally applicable legislation, the Statute of the University, the study regulations or the regulations of the organisation. The provisions of §120 section 8 second and third sentences shall apply.

3. The rector shall dissolve, by means of an administrative decision, a student organization at the university which grossly or persistently violates the generally applicable legislation, the Statute of the University, the study regulations or the regulations of the organization.
4. The University may allocate funds for the implementation of the activities of the University's student organizations and associations operating at the University, which associate exclusively students or students, doctoral students and employees of the University. These entities shall submit a report to the University on the use of funds received during the academic year.

#### §123

1. Doctoral students have the right to associate in doctoral student organizations at the University.
2. The provisions of Article 111, sections 2-5 of the Act shall apply mutatis mutandis to doctoral students' organizations and associations which have no members other than doctoral students, students and employees of the University.

### **XVI. DISCIPLINARY RESPONSIBILITY OF STUDENTS AND DOCTORAL STUDENTS**

#### §124

1. For conduct that offends the dignity of the student/doctoral student and for violations of the regulations in force at the University, the student/doctoral student shall be held accountable before a disciplinary committee according to the rules set forth in the Act. For a minor offense, the rector may, after hearing the student or the student's counsel, impose a penalty of admonition on the student,
2. The procedure for the appointment of disciplinary committees at the University is as follows:
  - 1) disciplinary proceedings shall be conducted by the disciplinary committee for students and doctoral students and the disciplinary appeal committee for students and doctoral students;
  - 2) the committees referred to in subsection 1 shall be appointed by the senate; candidates to the disciplinary committee from among students shall be submitted to the rector by the university council of the student self-government, and candidates from among doctoral students by the council of the doctoral student self-government;



- 3) the disciplinary committee for students and doctoral students is composed of 12 academic staff members, including the chairperson and 3 deputy chairpersons, and 8 students and 4 doctoral students;
- 4) the disciplinary appeals committee for students and doctoral students is composed of 7 academic staff members, including the chairperson and 3 deputy chairpersons, and 4 students and 4 doctoral students;
- 5) the term of office of the committee shall commence on January 1 of the year following the election of the bodies of the University and shall last 4 years.

## **XVII. ADMINISTRATION AND FINANCIAL MANAGEMENT OF THE UNIVERSITY**

### **§125**

1. The University Administration performs economic, technical, financial and administrative activities necessary for the proper operation and development of the University.
2. Administrative and support staff perform work at the University level and in the University's organizational units.
3. The structure of administration, the division of tasks within this structure, and subordination are defined by the organizational regulations of the University established by the rector.

### **§126**

1. The rector shall carry out his duties in the administration and management of the University with the assistance of the Directors.
2. The rector divides the tasks and responsibilities among the directors and grants the directors the power of attorney to conduct the affairs of the University, determining its type and scope.
3. The directors comprising the management board are appointed by the rector after consultation with the senate.
4. Directors outside the management board are appointed by the rector.
5. Directors in particular:
  - 1) organize and coordinate the work of administration and service;
  - 2) are the supervisors of non-academic staff, with the exception of deans' office staff, secretariats of colleges, and staff employed in the units referred to in §35 and §46 of the Statute; they supervise the work of heads of departments, sections, and staff in independent work positions.

### **§127**

1. The rector is responsible for the overall financial management of the University.
2. The University conducts independent financial management on the basis of the University's material and financial plan, approved by the University council and approved by the senate, drawn up in accordance with the provisions of the following legal acts: Law on Higher Education and Science, Law on Public Finance and Law on Accounting.
3. The University authorities, heads of organizational units are guided in their actions by the principle of rationalization of costs and expenses and the principle of balanced budget of organizational units.
4. The University has special funds: scholarship fund, disabled persons support fund, company social benefits fund.
5. The senate creates its own fund for scholarships for academic performance for students and for academic scholarships for employees and doctoral students of the University.
6. The net earnings of the University shall be allocated to the general fund. The net loss is covered by the general fund.

#### §128

1. The assets of the University are managed by the rector with the help of directors and heads of units.
2. The head of an organizational unit of the University or the head of a research team, to whom financial resources or property components are allocated, while performing property management, is responsible for their proper use, settlement, security and protection.
3. Decisions concerning the property of the University, including the allocation or transfer of assets between units of the University, shall be made by the rector or, under his authority, by the appropriate director, within the scope of ordinary management activities.

### §129

1. Legal actions concerning the property rights and obligations of the University shall be performed by the rector or persons from the University's management board acting with the authorization or on the basis of the rector's power of attorney.
2. If a contract is entered into or a statement made that involves financial obligations, the countersignature of the chief accounting officer or the chief financial officer if he or she is not the chief accounting officer is required.
3. The execution of such a contract requires the countersignature of the chief accountant for compliance with the financial plan.

### §130

1. The University makes available in the Public Information Bulletin on its subject page:
  - 1) the Statute,
  - 2) the University strategy,
  - 3) the regulations for the management of copyright, related rights and industrial property rights and the principles of commercialization;
  - 4) the regulations for the use of research infrastructure,
  - 5) the degree program regulations,
  - 6) the student benefits regulations,
  - 7) the rules and procedures for admission to degree programs,
  - 8) the degree programs,
  - 9) the rules and procedures for admission to doctoral school,
  - 10) the doctoral school regulations,
  - 11) the doctoral school curriculum,
  - 12) the resolution referred to in Art. 192 sections 2 and 3 of the Act,
  - 13) the resolution referred to in Art. 221 section 14 of the Act- within 14 days of their adoption.
2. In addition to the cases indicated in section 1, the University makes available in the Public Information Bulletin on its website the information required by generally applicable regulations and the Statute.

## **XVIII. ASSEMBLIES**

### **§131**

1. Members of the University community have the right to hold assemblies on University property. The organization of an assembly on University premises requires the approval of the rector.
2. Organizers shall notify the rector of their intention to hold an assembly at least 24 hours before the assembly begins. In cases justified by the urgency of the matter, the rector may accept a notice submitted within a shorter period of time.
3. The rector shall refuse to grant the consent referred to in section 1 or shall ban the assembly if its purpose or programme violates the provisions of law.
4. The rector may delegate a representative to the assembly.
5. Organizers of assemblies are responsible to the University authorities for the conduct of these assemblies.
6. The rector or his representative, after notifying the organizers, shall dissolve the assembly if it is held in violation of the law.

### **§132**

The notice referred to in §131 section 2 shall include:

- 1) the name and exact address of the convener of the meeting;
- 2) a precise indication of the place, date of holding, and starting time of the assembly;
- 3) the purpose and order of the assembly;
- 4) indication of other specific circumstances and data.

### **§133**

1. The assembly must have a chairperson who opens the assembly, directs its proceedings, and closes it.
2. The chairperson is responsible for the course of the assembly and is obliged to ensure compliance with the regulations of order and counteract everything that would threaten public safety or order.
3. The chairperson has the right to:

- 1) remove a participant who by his/her behavior obstructs or attempts to obstruct the proceedings;
- 2) dissolve the assembly.

## **XIX. TRANSITIONAL PROVISIONS**

### §134

1. The provisions of any regulations and resolutions issued on the basis of the previous Statute, to the extent consistent with this Statute, shall remain in force until the effective date of the regulations and resolutions issued on the basis of this Statute, but not longer than 12 months from the effective date of this Statute.
2. The senate elected for the 2016-2020 term shall serve in its current composition until the end of the term.
3. The terms of office of the members of the Convention of Honorary Distinctions shall expire on the effective date of the Statute.
4. On September 30, 2019, all faculties and faculty councils operating under the previous Statute shall dissolve. By October 15, 2019, faculty councils appointed under this Statute shall be elected.
5. On the effective date of the Statute, all senate committees shall be dissolved. The senate shall appoint the committees provided for in this Statute by September 30, 2019.
6. The vice-rectors, deans, and associate deans elected under the previous Statute shall cease to hold office on September 30, 2019.
7. The number of terms of office referred to in §29 section 2 and §34 section 5 shall also include the previous full 4-year terms of office under the previous Statute, on the understanding that a term of office interrupted by virtue of the Act after 3 years, counted together with a one-year term of office under the transitional provisions of this Statute, shall be treated as a full 4-year term of office.
8. The departments, clinics, establishments, centers and laboratories established under the previous Statute become units under §35.
9. University-wide units established under the previous Statute shall become units under §46.
10. By June 30, 2019, the senate, upon the recommendation of the rector, shall identify the units responsible for the conduct of courses of study operating at the University.

11. By September 30, 2019, the senate, at the request of the rector, will identify the organizational units referred to in §35 that will become part of the faculties established under this Statute.
12. The chancellor and vice-rectors and the director hired under the previous Statute shall be hired as Chief Professional effective October 1, 2019.
13. The vice-rectors, deans, associate deans, chancellors, vice-chancellors, and director of the doctoral school for the period from October 1, 2019 through August 31, 2020 shall be appointed by the rector, by June 30, 2019, after consultation with the senate. An opinion referred to in §37 section 2 and an agreement referred to in §38 section 1 are not required for appointment, and the appointment of a person to the position of vice-rector for student affairs requires consultation with the university council of the student self-government. Failure by the university council of the student self-government to take a position within 14 days shall be deemed to be consent.  
Such period, except as provided in section 8, shall not be counted as part of the term of office referred to in §34 section 5, and §34 section 8 shall not apply to such persons .
14. Managers of the units referred to in §35 and 46 shall become managers under this Statute provided that they meet the requirement referred to in §34 section 2 of this Statute.
15. The appointments of the heads of the university-wide units listed in §46 of the Statute shall continue until the end of the period of appointment, but not beyond August 31, 2020.
16. By June 30, 2019, the rector will determine the number of members of the management board and appoint the directors who comprise the management board.
17. Doctoral program commenced before the academic year 2019/2020 shall be conducted according to the current rules, but no longer than until December 31, 2023, and the substantive supervision of this program until September 30, 2019 shall be provided by the relevant faculty councils and from October 1, 2019 until December 31, 2023 by the doctoral school.

Appendix No. 1 Design of the emblem and logo of the University



Appendix No. 2 Photograph of the University Banner





### Appendix No. 3 The University's clinical facilities

1. Lord's Transfiguration clinical Hospital of the Poznan University of Medical Sciences.
2. Heliodor Świącicki Clinical Hospital of the Poznan University of Medical Sciences.
3. Gynecological-Obstetrical Clinical Hospital of Poznan University of Medical Sciences.
4. The Wiktor Dega Orthopaedic and Rehabilitation Clinical Hospital of the Poznan University of Medical Sciences.
5. Karol Jonscher Clinical Hospital of the Poznan University of Medical Sciences.
6. University Center for Dentistry and Specialized Medicine
7. Independent Public Department of Orthopaedic Supply of Poznan University of Medical Sciences.